**Advance CTE Board of Directors’ Meeting**

January 30, 2018

Conference Call

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**ATTENDEES:** Pradeep Kotamraju, Sarah Heath, Meg Harvey, Lee Burket, Jean Massey, Jeralyn Jargo, Charisse Childers, Rich Katt, Thalea Longhurst

**STAFF:** Kimberly Green, Kate Kreamer

**ABSENT:** Rod Duckworth, Bernadette Howard, Eleni Papadakis, Sheila Ruhland

**Welcome and overview of agenda:** Kotamraju welcomed the Board and staff to the call. He noted the upcoming Board retreat and encouraged the Board to be sure to participate in the February 12, 2018 pre-retreat webinar and to review the Board reports (the recently published Year in Review report, the monthly Board reports and the 2017 annual report) prior to the retreat.

**Review and approval of October Board minutes:** Heath presented the minutes from the October 16, 2017 Board Meeting.

**MOTION: To approve the October 16, 2017 Board minutes, as presented.**

 **Jargo; Harvey.**

 **MOTION ADOPTED.**

**Update on Perkins Reauthorization:** Green shared an update on Perkins reauthorization efforts in the Senate, which include the option for states to distribute funds via the formula, by competition or to distribute as an individual scholarship to students. The Senate proposal would also open the funding up to non-accredited postsecondary institutions. The Board discussed the proposal, shared concerns about the alternative distribution methods and the burden it would put on states and the potential negative impact on learners, in particular disadvantaging rural and low-income communities.

**FY19 State Dues Increase:**  In 1994, the Board and membership approved a policy to annually increase the state dues by the consumer price index (CPI). Since 1994, the staff has analyzed the annual percentage gain of the CPI from December to December. This percentage gain is the amount that is brought to the Board for confirmation as the percentage the dues should increase the following fiscal year. The December 2016 to December 2017 CPI increase is 2.1%. This represents an increase of $11,628 over FY18, bringing total proposed invoiced state dues to $565,388. Staff clarified for the Board that the source of the CPI data is the Bureau of Labor Statistics.

**MOTION: To approve the FY19 state dues by 2.1%.**

 **Childers, Burket.**

 **MOTION ADOPTED.**

**2017 Annual Report Overview:** Kreamer provided an overview of the 2017 annual report, which is organized by the five “p’s” of policy, partnerships, promotion, professional learning and protocols/processes. There are many accomplishments to note, including a very high member retention rate (all states but Michigan), 100,000 page views on the website and over 50 resources shared. In general, all the metrics are higher than the year before.

Meeting closed at 2:30 p.m.