



FY 2021 State Membership Benefits and Renewal Overview

On Today's Webinar



- Overview of member benefits and state membership
 - Q&A
- Walk through the process to affirm/change state members
 - Q&A
- Timeline and Next Steps

Member Benefits



- Policy Development & Advocacy
- Timely information and ready-to-use resources
- Individualized research and technical assistance
- Professional Learning

State Membership Structure

“Beginning Fiscal Year 2018 (July 1, 2017), each state membership will cover up to five individuals, including and selected by the State CTE Director.”

- State Director is the only required member
- Only State Director may add or change individuals
- All memberships are valid from July 1 to June 30
- May add more than four additional team members for cost of relevant membership type
 - All state memberships must be paid for by agency that employs the State CTE Director

Role of the State Director



- State Director casts the vote on behalf of the state for all Advance CTE membership votes
- Participation in expanded state membership is voluntary and does not affect your state's dues

Who is Eligible?

- Any state member must qualify as an Advance CTE **Associate, State** or **Associate, Non-state** member
- **Associate, State member (\$75)**: Employees who work in state government such as state agencies, governor's office, higher education systems, etc.; must live in a state with an active Advance CTE membership.
- **Associate, Non-state member (\$100)**: An individual who is directly employed by the educational delivery system but is not a state employee, including local administrators, teachers, and faculty; must live in a state with an active Advance CTE membership.

Who is Not Eligible?

- **Advance CTE organizational members:**
 - Representatives of any organization, including non-profit and for-profit organizations, national or state associations, consulting firms, other businesses and corporations.
- Non-members who work for entities that meet the “organizational member” criteria (including state chambers of commerce, business organizations, etc.)
- Vendors
- Contractors or consultants even if they are employed by a state agency

Exceptions




- State ACTE Executive Directors
- State CTSO Advisors
- Individuals who may not be employed by a state but are appointed or elected to a governing body that has authority or influence over CTE
- Executive Directors of the state's CTE administrator organization

Can a Person Become Ineligible?



- Individuals may become ineligible if they leave their positions
- Responsibility of State Director to request removal from State Team via online form or otherwise notify Advance CTE of change

State Membership Composition




Example State #1

State Members:

1. State Perkins Manager, State CTE Office
2. Local Postsecondary Perkins Manager, State University
3. K12 Counterpart, State Department of Education
4. State Workforce Partner

State Membership Composition



Example State #2

- State Members
 - 6 State CTE Office Staff
 - Department's Chief Academic Officer
 - Postsecondary Counterpart
 - State Workforce Partner

Questions?

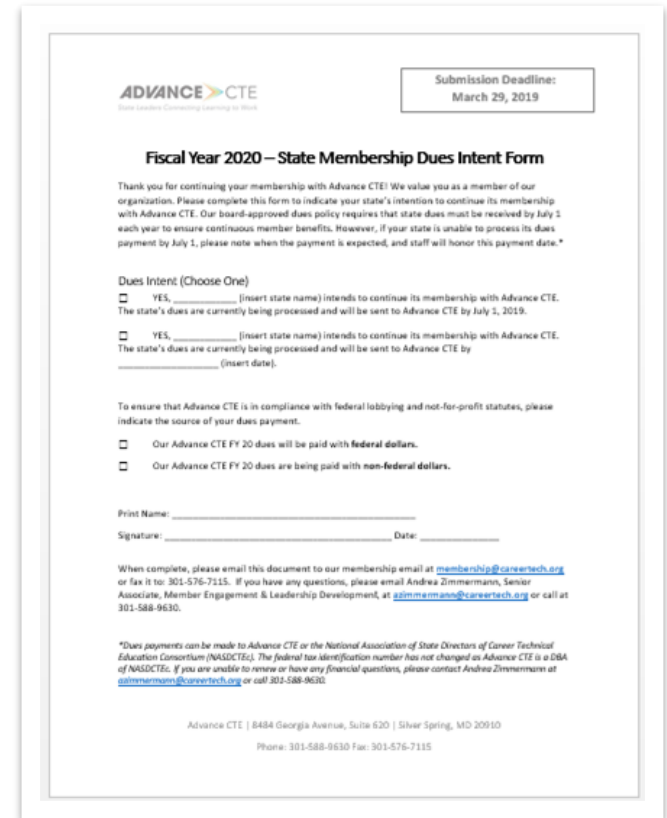
***Unmute your phones or type a question into
the chat box***

Submitting Your State Members

- Two-step process
 - Annual dues intent form via DocuSign
 - “Renew State Membership” form at careertech.org (early May)
- High-level Timeline:
 - 2/19 – Receive dues intent form, FAQ and resources from Advance CTE
 - 2/19-3/31 – Complete and submit dues intent form and
 - Early May – Complete online “Renew State Membership” form
 - No later than 5/15 – Advance CTE sends state dues invoices to State Directors

Dues Intent Form

- Receive the form via email
- Indicate:
 - When dues will be received
 - To be paid with federal or non-federal funding
- Submit the form online via DocuSign
- Deadline to submit: **March 31**



ADVANCE CTE
State Leaders Connecting Learning to Work

Submission Deadline:
March 29, 2019

Fiscal Year 2020 – State Membership Dues Intent Form

Thank you for continuing your membership with Advance CTE! We value you as a member of our organization. Please complete this form to indicate your state's intention to continue its membership with Advance CTE. Our board-approved dues policy requires that state dues must be received by July 1 each year to ensure continuous member benefits. However, if your state is unable to process its dues payment by July 1, please note when the payment is expected, and staff will honor this payment date.*

Dues Intent (Choose One)

YES, _____ (insert state name) intends to continue its membership with Advance CTE. The state's dues are currently being processed and will be sent to Advance CTE by July 1, 2019.

YES, _____ (insert state name) intends to continue its membership with Advance CTE. The state's dues are currently being processed and will be sent to Advance CTE by _____ (insert date).

To ensure that Advance CTE is in compliance with federal lobbying and not-for-profit statutes, please indicate the source of your dues payment.

Our Advance CTE FY 20 dues will be paid with federal dollars.

Our Advance CTE FY 20 dues are being paid with non-federal dollars.

Print Name: _____
Signature: _____ Date: _____

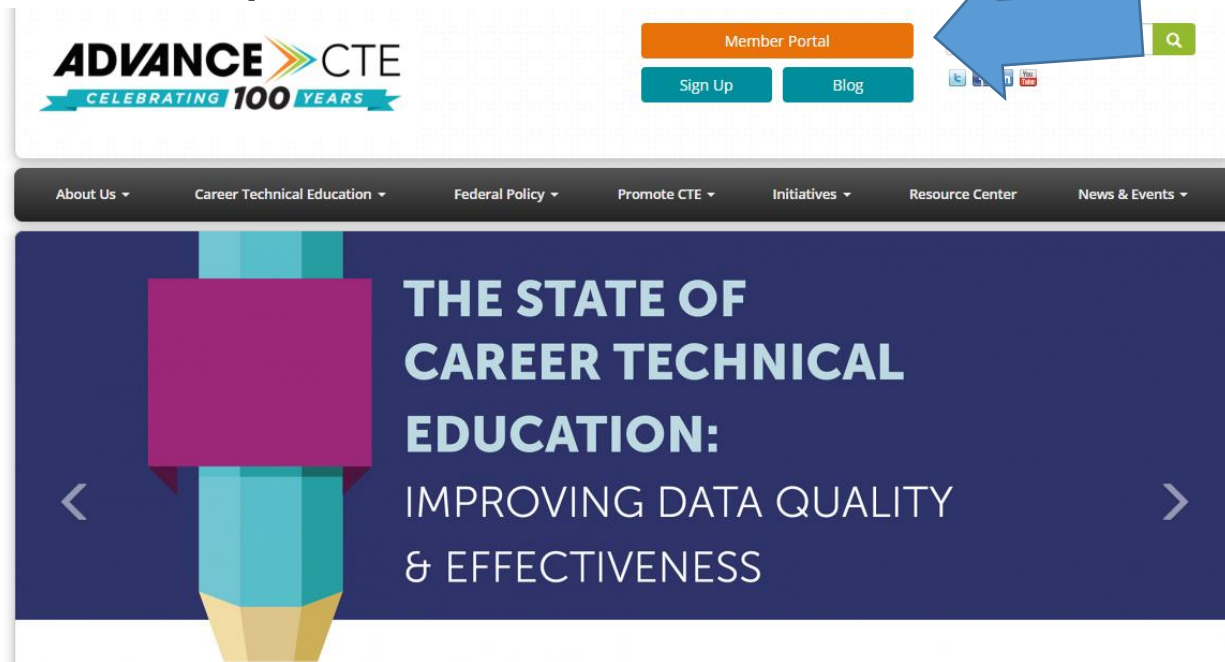
When complete, please email this document to our membership email at membership@careertech.org or fax it to: 301-576-7115. If you have any questions, please email Andrea Zimmermann, Senior Associate, Member Engagement & Leadership Development, at azimmermann@careertech.org or call at 301-588-9630.

*Dues payments can be made to Advance CTE or the National Association of State Directors of Career Technical Education Consortium (NASDCTE). The federal tax identification number has not changed as Advance CTE is a DBA of NASDCTE. If you are unable to review or have any financial questions, please contact Andrea Zimmermann at azimmermann@careertech.org or call 301-588-9630.

Advance CTE | 8484 Georgia Avenue, Suite 620 | Silver Spring, MD 20910
Phone: 301-588-9630 Fax: 301-576-7115

State Membership Portal

- One-stop shop for state membership resources and forms: careertech.org/state-membership



Online State Member Form



- Submit your state members using “Renew State Members” form
- You must be logged in to access this form
- Only State Directors can see and access this form
- Deadline to submit: March 31
- Will receive confirmation email after submitting

State Member Dashboard

- Only State Directors can see and access this dashboard
- Link found on State Membership webpage
- Shows all state members (active and incoming)
- After July 1, State Directors may initiate add/change requests through this dashboard

My State Members

This dashboard gives you a real-time view of the individuals covered by your state membership. During the months of April through June, you will see both those individuals currently covered by the membership and those who will be active starting July 1. The "end date" should be used as a reference to understand who is active or not.

If you have any questions about the dashboard, please contact Andrea Zimmermann, azimmermann@careertech.org, or call 301-588-9630. To make a change your state membership, please fill out this form.

First Name	Last Name	Email Address	Job Title	Employer	Start Date	End Date
Andrea	Test	tommy+cte@aghstrategies.com			July 01, 2017	June 30, 2018
Kate	Kreamer	kkreamer@careertech.org		Advance CTE	July 01, 2017	June 30, 2020
Tiffany	Bobo	tommy+tiffany@aghstrategies.com	Tester	AGH	July 01, 2017	July 31, 2021
Becca	Bobo	tommy+becca@aghstrategies.com	Tested	AGH	July 01, 2017	July 31, 2021
Andrea	Zimmermann	azimmermann@careertech.org	Sr. Associate Member Engagement	Advance CTE	July 01, 2017	June 30, 2037

Questions?

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Timeline and Next Steps

Timeline

- 2/19 – Receive by email -- Dues Intent Form, FAQ and resources from Advance CTE
- 2/19-3/31 – Complete and submit Dues Intent Form and
- Early May – Complete online “Renew State Membership” form
- No later than 5/15 – Advance CTE sends state dues invoices to State Directors
- 7/1 – All state members receive an email from Advance CTE about how to maximize their membership

Thank You!



Contact Sara Gassman,
sgassman@careertech.org or 301-588-9630
with questions