



**Law, Public Safety, Corrections and Security Cluster
Law Enforcement Services Pathway
Knowledge and Skill Statements**

The Pathway Knowledge and Skills Chart describes what all/most learners/workers need to know and be able to do to demonstrate competence within a career pathway. Following the pathway description, there are four sets of knowledge and skill expectations:

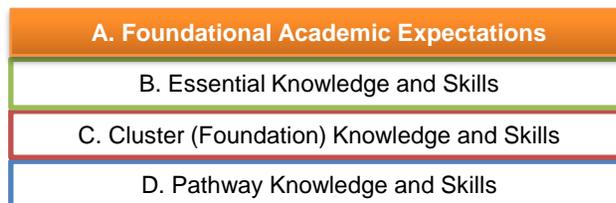


PATHWAY DESCRIPTION

Law Enforcement Services Pathway: People depend on police officers and detectives to protect their lives and property. Law enforcement officers have duties that range from controlling traffic to preventing and investigating crimes. They maintain order; enforce laws and ordinances; issue traffic summonses; investigate accidents; present evidence in court; serve legal documents for the court system; and apprehend, arrest and process prisoners.

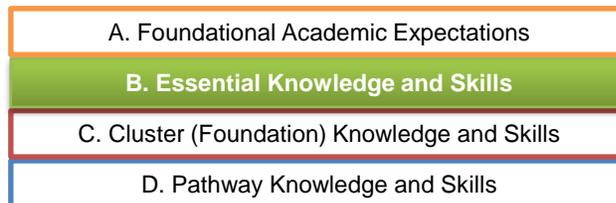
A. FOUNDATIONAL ACADEMIC EXPECTATIONS

All secondary students should meet their state’s academic standards. All Essential Cluster and Pathway Knowledge and Skills are predicated on the assumption that foundational academic skills have been attained. Some knowledge and skill statements will further define critical linkages and applications of academics in the cluster and/or pathway.



B. ESSENTIAL KNOWLEDGE AND SKILLS

The following Essential Knowledge and Skill statements apply to careers in all clusters and pathways. Persons preparing for careers in the this pathway should be able to demonstrate these skills in the context of this cluster and pathway.



**Essential Topic
ESS01**

ACADEMIC FOUNDATIONS: *Achieve additional academic knowledge and skills required to pursue the full range of career and postsecondary education opportunities within a career cluster.*



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ESS01.01 Complete required training, education, and certification to prepare for employment in a particular career field.

- ESS01.01.01 Identify training, education and certification requirements for occupational choice.
- ESS01.01.02 Participate in career-related training and/or degree programs.
- ESS01.01.03 Pass certification tests to qualify for licensure and/or certification in chosen occupational area.

ESS01.02 Demonstrate language arts knowledge and skills required to pursue the full range of post-secondary education and career opportunities.

- ESS01.02.01 Model behaviors that demonstrate active listening.
- ESS01.02.02 Adapt language for audience, purpose, situation. (i.e. diction/structure, style).
- ESS01.02.03 Organize oral and written information.
- ESS01.02.04 Compose focused copy for a variety of written documents such as agendas, audio-visuals, bibliographies, drafts, forms/documents, notes, oral presentations, reports, and technical terminology.
- ESS01.02.05 Edit copy to create focused written documents such as agendas, audio-visuals, bibliographies, drafts, forms/documents, notes, oral presentations, reports, and technical terminology.
- ESS01.02.06 Comprehend key elements of oral and written information such as cause/effect, comparisons/contrasts, conclusions, context, purpose, charts/tables/graphs, evaluation/critiques, mood, persuasive text, sequence, summaries, and technical subject matter.
- ESS01.02.07 Evaluate oral and written information for accuracy, adequacy/sufficiency, appropriateness, clarity, conclusions/solutions, fact/opinion, propaganda, relevancy, validity, and relationship of ideas.
- ESS01.02.08 Identify assumptions, purpose, outcomes/solutions, and propaganda techniques.
- ESS01.02.09 Predict potential outcomes and/or solutions based on oral and written information regarding trends.
- ESS01.02.10 Present formal and informal speeches including discussion, information requests, interpretation, and persuasive arguments.

ESS01.03 Demonstrate mathematics knowledge and skills required to pursue the full range of post-secondary education and career opportunities.

- ESS01.03.01 Identify whole numbers, decimals, and fractions.
- ESS01.03.02 Demonstrate knowledge of basic arithmetic operations such as addition, subtraction, multiplication, and division.
- ESS01.03.03 Demonstrate use of relational expressions such as equal to, not equal, greater than, less than, etc.
- ESS01.03.04 Apply data and measurements to solve a problem.
- ESS01.03.05 Analyze Mathematical problem statements for missing and/or irrelevant data.
- ESS01.03.06 Construct charts/tables/graphs from functions and data.



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ESS01.03.07 Analyze data when interpreting operational documents.

ESS01.04 **Demonstrate science knowledge and skills required to pursue the full range of post-secondary and career education opportunities.**

ESS01.04.01 Evaluate scientific constructs including conclusions, conflicting data, controls, data, inferences, limitations, questions, sources of errors, and variables.

ESS01.04.02 Apply scientific methods in qualitative and quantitative analysis, data gathering, direct and indirect observation, predictions, and problem identification.

Essential Topic **COMMUNICATIONS: Use oral and written communication skills in creating, expressing and interpreting information and ideas including technical terminology and information.**
ESS02

ESS02.01 **Select and employ appropriate reading and communication strategies to learn and use technical concepts and vocabulary in practice.**

ESS02.01.01 Determine the most appropriate reading strategy for identifying the overarching purpose of a text (i.e. skimming, reading for detail, reading for meaning or critical analysis).

ESS02.01.02 Demonstrate use of content, technical concepts and vocabulary when analyzing information and following directions.

ESS02.01.03 Select the reading strategy or strategies needed to fully comprehend the content within a written document (i.e., skimming, reading for detail, reading for meaning or critical analysis).

ESS02.01.04 Interpret information, data, and observations to apply information learned from reading to actual practice.

ESS02.01.05 Transcribe information, data, and observations to apply information learned from reading to actual practice.

ESS02.01.06 Communicate information, data, and observations to apply information learned from reading to actual practice.

ESS02.02 **Demonstrate use of the concepts, strategies, and systems for obtaining and conveying ideas and information to enhance communication in the workplace.**

ESS02.02.01 Employ verbal skills when obtaining and conveying information.

ESS02.02.02 Record information needed to present a report on a given topic or problem.

ESS02.02.03 Write internal and external business correspondence that conveys and/or obtains information effectively.

ESS02.02.04 Communicate with other employees to clarify workplace objectives.

ESS02.02.05 Communicate effectively with customers and employees to foster positive relationships.



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- ESS02.03** **Locate, organize and reference written information from various sources to communicate with co-workers and clients/participants.**
- ESS02.03.01 Locate written information used to communicate with co-workers and customers.
 - ESS02.03.02 Organize information to use in written and oral communications.
 - ESS02.03.03 Reference the sources of information.
- ESS02.04** **Evaluate and use information resources to accomplish specific occupational tasks.**
- ESS02.04.01 Use informational texts, Internet web sites, and/or technical materials to review and apply information sources for occupational tasks.
 - ESS02.04.02 Evaluate the reliability of information from informational texts, Internet Web sites, and/or technical materials and resources.
- ESS02.05** **Use correct grammar, punctuation and terminology to write and edit documents.**
- ESS02.05.01 Compose multi-paragraph documents clearly, succinctly, and accurately.
 - ESS02.05.02 Use descriptions of audience and purpose when preparing and editing written documents.
 - ESS02.05.03 Use correct grammar, spelling, punctuation, and capitalization when preparing written documents.
- ESS02.06** **Develop and deliver formal and informal presentations using appropriate media to engage and inform audiences.**
- ESS02.06.01 Prepare oral presentations to provide information for specific purposes and audiences.
 - ESS02.06.02 Identify support materials that will enhance an oral presentation.
 - ESS02.06.03 Prepare support materials that will enhance an oral presentation.
 - ESS02.06.04 Deliver an oral presentation that sustains listeners' attention and interest.
 - ESS02.06.05 Align presentation strategies to the intended audience.
 - ESS02.06.06 Implement multi-media strategies for presentations.
- ESS02.07** **Interpret verbal and nonverbal cues/behaviors to enhance communication with co-workers and clients/participants.**
- ESS02.07.01 Interpret verbal behaviors when communicating with clients and co-workers.
 - ESS02.07.02 Interpret nonverbal behaviors when communicating with clients and co-workers.
- ESS02.08** **Apply active listening skills to obtain and clarify information.**
- ESS02.08.01 Interpret a given verbal message/information.
 - ESS02.08.02 Respond with restatement and clarification techniques to clarify information.
- ESS02.09** **Develop and interpret tables, charts, and figures to support written and oral communications.**



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- ESS02.09.01 Create tables, charts, and figures to support written and oral communications.
- ESS02.09.02 Interpret tables, charts, and figures used to support written and oral communication.

ESS02.10 Listen to and speak with diverse individuals to enhance communication skills.

- ESS02.10.01 Apply factors and strategies for communicating with a diverse workforce.
- ESS02.10.02 Demonstrate ability to communicate and resolve conflicts within a diverse workforce.

ESS02.11 Exhibit public relations skills to increase internal and external customer/client satisfaction.

- ESS02.11.01 Communicate effectively when developing positive customer/client relationships.

Essential Topic
ESS03
PROBLEM-SOLVING AND CRITICAL THINKING: *Solve problems using critical thinking skills (analyze, synthesize, and evaluate) independently and in teams. Solve problems using creativity and innovation.*

ESS03.01 Employ critical thinking skills independently and in teams to solve problems and make decisions (e.g., analyze, synthesize and evaluate).

- ESS03.01.01 Identify common tasks that require employees to use problem-solving skills.
- ESS03.01.02 Analyze elements of a problem to develop creative solutions.
- ESS03.01.03 Describe the value of using problem-solving and critical thinking skills to improve a situation or process.
- ESS03.01.04 Create ideas, proposals, and solutions to problems.
- ESS03.01.05 Evaluate ideas, proposals, and solutions to problems.
- ESS03.01.06 Use structured problem-solving methods when developing proposals and solutions.
- ESS03.01.07 Generate new and creative ideas to solve problems by brainstorming possible solutions.
- ESS03.01.08 Critically analyze information to determine value to the problem-solving task.
- ESS03.01.09 Guide individuals through the process of recognizing concerns and making informed decisions.
- ESS03.01.10 Identify alternatives using a variety of problem-solving and critical thinking skills.
- ESS03.01.11 Evaluate alternatives using a variety of problem-solving and critical thinking skills.

ESS03.02 Employ critical thinking and interpersonal skills to resolve conflicts with staff and/or customers.

- ESS03.02.01 Analyze situations and behaviors that affect conflict management.



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- ESS03.02.02 Determine best options/outcomes for conflict resolution using critical thinking skills.
- ESS03.02.03 Identify with others' feelings, needs, and concerns.
- ESS03.02.04 Implement stress management techniques.
- ESS03.02.05 Resolve conflicts with/for customers using conflict resolution skills.
- ESS03.02.06 Implement conflict resolution skills to address staff issues/problems.

ESS03.03 **Identify, write and monitor workplace performance goals to guide progress in assigned areas of responsibility and accountability.**

- ESS03.03.01 Write realistic performance goals, objectives and action plans.
- ESS03.03.02 Monitor performance goals and adjust as necessary.
- ESS03.03.03 Recognize goal achievement using appropriate rewards in the workplace.

ESS03.04 **Conduct technical research to gather information necessary for decision-making.**

- ESS03.04.01 Align the information gathered to the needs of the audience.
- ESS03.04.02 Gather technical information and data using a variety of resources.
- ESS03.04.03 Analyze information and data for value to the research objectives.
- ESS03.04.04 Evaluate information and data to determine value to research objectives.

Essential Topic
ESS04 **INFORMATION TECHNOLOGY APPLICATIONS: *Use information technology tools specific to the career cluster to access, manage, integrate, and create information.***

ESS04.01 **Use Personal Information Management (PIM) applications to increase workplace efficiency.**

- ESS04.01.01 Manage personal schedules and contact information.
- ESS04.01.02 Create memos and notes.

ESS04.02 **Employ technological tools to expedite workflow.**

- ESS04.02.01 Use information technology tools to manage and perform work responsibilities.

ESS04.03 **Operate electronic mail applications to communicate within a workplace.**

- ESS04.03.01 Use email to share files and documents.
- ESS04.03.02 Identify the functions and purpose of email systems.
- ESS04.03.03 Use email to communicate within and across organizations.

ESS04.04 **Operate Internet applications to perform workplace tasks.**

- ESS04.04.01 Access and navigate Internet (e.g., use a web browser).
- ESS04.04.02 Search for information and resources.
- ESS04.04.03 Evaluate Internet resources for reliability and validity.

ESS04.05 **Operate writing and publishing applications to prepare business communications.**

- ESS04.05.01 Prepare simple documents and other business communications.



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ESS04.05.02 Prepare reports and other business communications by integrating graphics and other non-text elements.

ESS04.05.03 Prepare complex multi-media publications.

ESS04.06 Operate presentation applications to prepare presentations.

ESS04.06.01 Prepare presentations for training, sales and information sharing.

ESS04.06.02 Deliver presentations with supporting materials.

ESS04.07 Employ spreadsheet applications to organize and manipulate data.

ESS04.07.01 Create a spreadsheet.

ESS04.07.02 Perform calculations and analyses on data using a spreadsheet.

ESS04.08 Employ database applications to manage data.

ESS04.08.01 Manipulate data elements.

ESS04.08.02 Manage interrelated data elements.

ESS04.08.03 Analyze interrelated data elements.

ESS04.08.04 Generate reports showing interrelated data elements.

ESS04.09 Employ collaborative/groupware applications to facilitate group work.

ESS04.09.01 Facilitate group work through management of shared schedule and contact information.

ESS04.09.02 Facilitate group work through management of shared files and online information.

ESS04.09.03 Facilitate group work through instant messaging or virtual meetings.

ESS04.10 Employ computer operations applications to manage work tasks.

ESS04.10.01 Manage computer operations.

ESS04.10.02 Manage file storage.

ESS04.10.03 Compress or alter files.

ESS04.11 Use computer-based equipment (containing embedded computers or processors) to control devices.

ESS04.11.01 Operate computer driven equipment and machines.

ESS04.11.02 Use installation and operation manuals.

ESS04.11.03 Troubleshoot computer driven equipment and machines.

ESS04.11.04 Access support as needed to maintain operation of computer driven equipment and machines.

Essential Topic
ESS05

SYSTEMS: *Understand roles within teams, work units, departments, organizations, inter-organizational systems, and the larger environment. Identify how key organizational systems affect organizational performance and the quality of products and services. Understand global context of industries and careers.*

ESS05.01 Describe the nature and types of business organizations to build an understanding of the scope of organizations.

ESS05.01.01 List the types and functions of businesses.

ESS05.01.02 Describe the types and functions of businesses.



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ESS05.01.03 Explain the functions and interactions of common departments within a business.

ESS05.02 Implement quality control systems and practices to ensure quality products and services.

ESS05.02.01 Describe quality control standards and practices common to the workplace.

Essential Topic
ESS06

SAFETY, HEALTH AND ENVIRONMENTAL: *Understand the importance of health, safety, and environmental management systems in organizations and their importance to organizational performance and regulatory compliance. Follow organizational policies and procedures and contribute to continuous improvement in performance and compliance.*

ESS06.01 Implement personal and jobsite safety rules and regulations to maintain safe and healthful working conditions and environments.

- ESS06.01.01 Assess workplace conditions with regard to safety and health.
- ESS06.01.02 Align safety issues with appropriate safety standards to ensure a safe workplace/jobsite.
- ESS06.01.03 Identify safety hazards common to workplaces.
- ESS06.01.04 Identify safety precautions to maintain a safe worksite.
- ESS06.01.05 Select appropriate personal protective equipment as needed for a safe workplace/jobsite.
- ESS06.01.06 Inspect personal protective equipment commonly used for selected career pathway.
- ESS06.01.07 Use personal protective equipment according to manufacturer rules and regulations.
- ESS06.01.08 Employ a safety hierarchy and communication system within the workplace/jobsite.
- ESS06.01.09 Implement safety precautions to maintain a safe worksite.

ESS06.02 Complete work tasks in accordance with employee rights and responsibilities and employers obligations to maintain workplace safety and health.

- ESS06.02.01 Identify rules and laws designed to promote safety and health in the workplace.
- ESS06.02.02 State the rationale of rules and laws designed to promote safety and health.

ESS06.03 Employ emergency procedures as necessary to provide aid in workplace accidents.

- ESS06.03.01 Use knowledge of First Aid procedures as necessary.
- ESS06.03.02 Use knowledge of CPR procedures as necessary.
- ESS06.03.03 Use safety equipment as necessary.

ESS06.04 Employ knowledge of response techniques to create a disaster and/or emergency response plan.

- ESS06.04.01 Complete an assessment of an emergency and/or disaster situation.
- ESS06.04.02 Create an emergency and/or disaster plan.



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Essential Topic **LEADERSHIP AND TEAMWORK: *Use leadership and teamwork skills in collaborating with others to accomplish organizational goals and objectives.***
ESS07

ESS07.01 Employ leadership skills to accomplish organizational goals and objectives.

- ESS07.01.01 Analyze the various roles of leaders within organizations (e.g. contribute ideas; share in building an organization; act as role models to employees by adhering to company policies, procedures, and standards; promote the organization's vision; and mentor others).
- ESS07.01.02 Exhibit traits such as empowerment, risk, communication, focusing on results, decision-making, problem solution, and investment in individuals when leading a group in solving a problem.
- ESS07.01.03 Exhibit traits such as compassion, service, listening, coaching, developing others, team development, and understanding and appreciating others when acting as a manager of others in the workplace.
- ESS07.01.04 Exhibit traits such as enthusiasm, creativity, conviction, mission, courage, concept, focus, principle-centered living, and change when interacting with others in general.
- ESS07.01.05 Consider issues related to self, team, community, diversity, environment, and global awareness when leading others.
- ESS07.01.06 Exhibit traits such as innovation, intuition, adaptation, life-long learning and coachability to develop leadership potential over time.
- ESS07.01.07 Analyze leadership in relation to trust, positive attitude, integrity, and willingness to accept key responsibilities in a work situation.
- ESS07.01.08 Describe observations of outstanding leaders using effective management styles.
- ESS07.01.09 Participate in civic and community leadership and teamwork opportunities to enhance skills.

ESS07.02 Employ organizational and staff development skills to foster positive working relationships and accomplish organizational goals.

- ESS07.02.01 Implement organizational skills when facilitating others' work efforts.
- ESS07.02.02 Explain how to manage a staff that satisfies work demands while adhering to budget constraints.
- ESS07.02.03 Describe how staff growth and development to increase productivity and employee satisfaction.
- ESS07.02.04 Organize team involvement within a group environment.
- ESS07.02.05 Work with others to develop and gain commitment to team goals.
- ESS07.02.06 Distribute responsibility and work load fairly.
- ESS07.02.07 Model leadership and teamwork qualities to aid in employee morale.
- ESS07.02.08 Identify best practices for successful team functioning.
- ESS07.02.09 Explain best practices for successful team functioning.



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- ESS07.03** **Employ teamwork skills to achieve collective goals and use team members' talents effectively.**
- ESS07.03.01 Work with others to achieve objectives in a timely manner.
 - ESS07.03.02 Promote the full involvement and use of team members' individual talents and skills.
 - ESS07.03.03 Employ conflict-management skills to facilitate solutions.
 - ESS07.03.04 Demonstrate teamwork skills through working cooperatively with co-workers, supervisory staff, and others, both in and out of the organization, to achieve particular tasks.
 - ESS07.03.05 Demonstrate teamwork processes that provide team building, consensus, continuous improvement, respect for the opinions of others, cooperation, adaptability, and conflict resolution.
 - ESS07.03.06 Develop plans to improve team performance.
 - ESS07.03.07 Demonstrate commitment to and a positive attitude toward team goals.
 - ESS07.03.08 Take responsibility for shared group and individual work tasks.
 - ESS07.03.09 Assist team members in completing their work.
 - ESS07.03.10 Adapt effectively to changes in projects and work activities.
 - ESS07.03.11 Negotiate effectively to arrive at decisions.
- ESS07.04** **Establish and maintain effective working relationships with all levels of personnel and other departments in order to accomplish objectives and tasks.**
- ESS07.04.01 Build effective working relationships using interpersonal skills.
 - ESS07.04.02 Use positive interpersonal skills to work cooperatively with co-workers representing different cultures, genders and backgrounds.
 - ESS07.04.03 Manage personal skills to accomplish assignments.
 - ESS07.04.04 Treat people with respect.
 - ESS07.04.05 Provide constructive praise and criticism.
 - ESS07.04.06 Demonstrate sensitivity to and value for diversity.
 - ESS07.04.07 Manage stress and control emotions.
- ESS07.05** **Conduct and participate in meetings to accomplish work tasks.**
- ESS07.05.01 Develop meeting goals, objectives and agenda.
 - ESS07.05.02 Assign responsibilities for preparing materials and leading discussions.
 - ESS07.05.03 Prepare materials for leading discussion.
 - ESS07.05.04 Assemble and distribute meeting materials.
 - ESS07.05.05 Conduct meeting to achieve objectives within scheduled time.
 - ESS07.05.06 Demonstrate effective communication skills in meetings.
 - ESS07.05.07 Produce meeting minutes including decisions and next steps.
 - ESS07.05.08 Use parliamentary procedure, as needed, to conduct meetings.
- ESS07.06** **Employ mentoring skills to inspire and teach others.**
- ESS07.06.01 Use motivational techniques to enhance performance in others.
 - ESS07.06.02 Provide guidance to enhance performance in others.

Essential Topic **ETHICS AND LEGAL RESPONSIBILITIES:** *Know and understand the importance of professional ethics and legal responsibilities.*
ESS08



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- ESS08.01 Apply ethical reasoning to a variety of workplace situations in order to make ethical decisions.**
- ESS08.01.01 Evaluate alternative responses to workplace situations based on legal responsibilities and employer policies.
 - ESS08.01.02 Evaluate alternative responses to workplace situations based on personal or professional ethical responsibilities.
 - ESS08.01.03 Identify personal and long-term workplace consequences of unethical or illegal behaviors.
 - ESS08.01.04 Explain personal and long-term workplace consequences of unethical or illegal behaviors.
 - ESS08.01.05 Determine the most appropriate response to workplace situations based on legal and ethical considerations.
 - ESS08.01.06 Explain the most appropriate response to workplace situations based on legal and ethical considerations.
- ESS08.02 Interpret and explain written organizational policies and procedures to help employees perform their jobs according to employer rules and expectations.**
- ESS08.02.01 Locate information on organizational policies in handbooks and manuals.
 - ESS08.02.02 Discuss how specific organizational policies and procedures influence a specific work situation.

Essential Topic
ESS09 **EMPLOYABILITY AND CAREER DEVELOPMENT:** *Know and understand the importance of employability skills. Explore, plan, and effectively manage careers. Know and understand the importance of entrepreneurship skills.*

- ESS09.01 Identify and demonstrate positive work behaviors and personal qualities needed to be employable.**
- ESS09.01.01 Demonstrate self-discipline, self-worth, positive attitude, and integrity in a work situation.
 - ESS09.01.02 Demonstrate flexibility and willingness to learn new knowledge and skills.
 - ESS09.01.03 Exhibit commitment to the organization.
 - ESS09.01.04 Identify how work varies with regard to site, from indoor confined spaces to outdoor areas, including aerial space and a variety of climatic and physical conditions.
 - ESS09.01.05 Apply communication strategies when adapting to a culturally diverse environment.
 - ESS09.01.06 Manage resources in relation to the position (i.e. budget, supplies, computer, etc).
 - ESS09.01.07 Identify positive work-qualities typically desired in each of the career cluster's pathways.
 - ESS09.01.08 Manage work roles and responsibilities to balance them with other life roles and responsibilities.



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- ESS09.02** **Develop a personal career plan to meet career goals and objectives.**
- ESS09.02.01 Develop career goals and objectives as part of a plan for future career direction.
 - ESS09.02.02 Develop strategies to reach career objectives.
- ESS09.03** **Demonstrate skills related to seeking and applying for employment to find and obtain a desired job.**
- ESS09.03.01 Use multiple resources to locate job opportunities.
 - ESS09.03.02 Prepare a résumé.
 - ESS09.03.03 Prepare a letter of application.
 - ESS09.03.04 Complete an employment application.
 - ESS09.03.05 Interview for employment.
 - ESS09.03.06 List the standards and qualifications that must be met in order to enter a given industry.
 - ESS09.03.07 Employ critical thinking and decision-making skills to exhibit qualifications to a potential employer.
- ESS09.04** **Maintain a career portfolio to document knowledge, skills and experience in a career field.**
- ESS09.04.01 Select educational and work history highlights to include in a career portfolio.
 - ESS09.04.02 Produce a record of work experiences, licenses, certifications and products.
 - ESS09.04.03 Organize electronic or physical portfolio for use in demonstrating knowledge, skills and experiences.
- ESS09.05** **Demonstrate skills in evaluating and comparing employment opportunities in order to accept employment positions that match career goals.**
- ESS09.05.01 Compare employment opportunities to individual needs and career plan objectives.
 - ESS09.05.02 Evaluate employment opportunities based upon individual needs and career plan objectives.
 - ESS09.05.03 Demonstrate appropriate methods for accepting or rejecting employment offers.
- ESS09.06** **Identify and exhibit traits for retaining employment to maintain employment once secured.**
- ESS09.06.01 Model behaviors that demonstrate reliability and dependability.
 - ESS09.06.02 Maintain appropriate dress and behavior for the job to contribute to a safe and effective workplace/jobsite.
 - ESS09.06.03 Complete required employment forms and documentation such as I-9 form, work visa, W-4 and licensures to meet employment requirements.
 - ESS09.06.04 Summarize key activities necessary to retain a job in the industry.
 - ESS09.06.05 Identify positive work behaviors and personal qualities necessary to retain employment.



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ESS09.07 Identify and explore career opportunities in one or more career pathways to build an understanding of the opportunities available in the cluster.

- ESS09.07.01 Locate and identify career opportunities that appeal to personal career goals.
- ESS09.07.02 Match personal interest and aptitudes to selected careers.

ESS09.08 Recognize and act upon requirements for career advancement to plan for continuing education and training.

- ESS09.08.01 Identify opportunities for career advancement.
- ESS09.08.02 Pursue education and training opportunities to acquire skills necessary for career advancement.
- ESS09.08.03 Examine the organization and structure of various segments of the industry to prepare for career advancement.
- ESS09.08.04 Research local and regional labor (workforce) market and job growth information to project potential for advancement.
- ESS09.08.05 Manage employment relations to make career advancements.

ESS09.09 Continue professional development to keep current on relevant trends and information within the industry.

- ESS09.09.01 Use self assessment, organizational priorities, journals, Internet sites, professional associations, peers and other resources to develop goals that address training, education and self-improvement issues.
- ESS09.09.02 Read trade magazines and journals, manufacturers' catalogues, industry publications and Internet sites to keep current on industry trends.
- ESS09.09.03 Participate in relevant conferences, workshops, mentoring activities and in-service training to stay current with recent changes in the field.

ESS09.10 Examine licensing, certification and credentialing requirements at the national, state and local levels to maintain compliance with industry requirements.

- ESS09.10.01 Examine continuing education requirements related to licensing, certification, and credentialing requirements at the local, state and national levels for chosen occupation.
- ESS09.10.02 Examine the procedures and paperwork involved in maintaining and updating licensure, certification and credentials for chosen occupation.
- ESS09.10.03 Align ongoing licensing, certification and credentialing requirements to career plans and goals.

ESS09.11 Examine employment opportunities in entrepreneurship to consider entrepreneurship as an option for career planning.

- ESS09.11.01 Describe the opportunities for entrepreneurship in a given industry.

Essential Topic
ESS10

TECHNICAL SKILLS: *Use of technical knowledge and skills required to pursue careers in all career cluster, including knowledge of design, operation, and maintenance of technological systems critical to the career cluster.*



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ESS10.01 Employ information management techniques and strategies in the workplace to assist in decision-making.

- ESS10.01.01 Use information literacy skills when accessing, evaluating and disseminating information.
- ESS10.01.02 Describe the nature and scope of information management.
- ESS10.01.03 Maintain records to facilitate ongoing business operations.

ESS10.02 Employ planning and time management skills and tools to enhance results and complete work tasks.

- ESS10.02.01 Develop goals and objectives.
- ESS10.02.02 Prioritize tasks to be completed.
- ESS10.02.03 Develop timelines using time management knowledge and skills.
- ESS10.02.04 Use project-management skills to improve workflow and minimize costs.

C. CLUSTER (FOUNDATION) KNOWLEDGE AND SKILLS

The following Cluster (Foundation) Knowledge and Skill statements apply to all careers in the Law, Public Safety, Corrections and Security Cluster. Persons preparing for careers in the Law, Public Safety, Corrections and Security Cluster should be able to demonstrate these skills in addition to those found on the Essential Knowledge and Skills Chart.



Cluster Topic ACADEMIC FOUNDATIONS: *Achieve additional academic knowledge and skills required to pursue the full range of career and postsecondary education opportunities within a career cluster.*
LWC01

LWC01.01 Apply English Language Arts knowledge and skills to law, public safety, security and corrections careers to enable pursuit of a full range of careers and post-secondary education opportunities associated with the cluster.

- LWC01.01.01 Demonstrate competence in applying Language Arts knowledge and skills in law, public safety, security and corrections careers.

Sample Indicators

- Apply the reading process and strategies to directions or tasks that are relatively short, with limited categories of information, directions, concepts, and vocabulary.
- Demonstrate competence in using various information sources, including knowledge bases and technical texts to perform specific tasks.
- Demonstrate competence in writing and editing documents, using correct grammar and punctuation.
- Demonstrate competence in speaking to provide, distribute, find information.
- Demonstrate competence in making formal and informal oral presentations, including selecting and using media.
- Adapt listing strategies to utilize verbal and nonverbal content of communication.



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LWC01.02 Apply Mathematics knowledge and skills to law, public safety, security and corrections careers to enable pursuit of a full range of careers and post-secondary education opportunities associated with the cluster.

LWC01.02.01 Demonstrate competence in applying Mathematics knowledge and skills in law, public safety, security and corrections careers.

Sample Indicators

- Add, subtract, multiply, and divide mixed numbers, fractions, and decimals.
- Mentally add, subtract, multiply, and divide, whole numbers.
- Apply basic methods of measurement.
- Apply advanced methods of measurement.
- Apply advanced concepts of data analysis and distributions.
- Apply a variety of strategies within the problem-solving process.
- Apply measurements for distance.
- Apply precision measurements.

LWC01.03 Apply Science knowledge and skills to law, public safety, security and corrections careers to enable pursuit of a full range of careers and post-secondary education opportunities associated with the cluster.

LWC01.03.01 Demonstrate competence in applying Science knowledge and skills in law, public safety, security and corrections careers.

Sample Indicators

- Demonstrate the use of common laboratory equipment and procedures.
- Analyze the effect of chemicals on humans and plants.
- Know the forms energy takes, its transformation from one form to another, and its relationship to matter.

**Cluster Topic
LWC02**

COMMUNICATIONS: *Use oral and written communication skills in creating, expressing and interpreting information and ideas including technical terminology and information.*

No additional statements in this topic beyond those found in the Essential Knowledge and Skills Chart.

**Cluster Topic
LWC03**

PROBLEM-SOLVING AND CRITICAL THINKING: *Solve problems using critical thinking skills (analyze, synthesize, and evaluate) independently and in teams. Solve problems using creativity and innovation.*

LWC03.01 Formulate ideas, proposals and solutions to address law, public safety, security and corrections related problems to ensure effective and efficient delivery of safety and/or security services to targeted consumers.

LWC03.01.01 Use logical constructions to formulate ideas, proposals, and solutions to problems.

Sample Indicators

- State the problem in clear terms.
- Distinguish between inductive and deductive reasoning.
- Research and analyze pertinent information.
- Develop and evaluate alternative solutions.
- Use persuasive techniques to advocate one alternative solution.



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LWC03.01.02 Analyze and evaluate ideas, proposals, and solutions to problems using basic forms of logic and techniques designed to encourage sound reasoning.

Sample Indicators

Evaluate the underlying assumptions.
Evaluate the logic and reasoning used to develop a solution.

Formulate strategies used in common situations to inform, persuade, or entertain.
Create arguments based on facts, laws, or regulations.
Use parallel arguments to advocate two opposing solutions.

LWC03.02 Apply critical thinking strategies to team discussions around solutions that address, law, public safety, security and corrections related problems to contribute to formulating effective solutions.

LWC03.02.01 Demonstrate behaviors that model skills associated with effectively working as part of a team to solve law and security cluster related problems and issues.

Sample Indicators

Work with others to define problem.
Share ideas, facts, information, and/or data with others.
Participate in small or large group discussions.
State selected solutions in a persuasive manner.
Accept group decision even when different from personal solution alternative.
Support implementation of group solution to problem.

Cluster Topic
LWC04

INFORMATION TECHNOLOGY APPLICATIONS: *Use information technology tools specific to the career cluster to access, manage, integrate, and create information.*

LWC04.01 Demonstrate the effective use of computer based equipment (containing embedded computers, or processors) in order to control electromechanical devices commonly used in conducting work within the law and public safety practice.

LWC04.01.01 Execute the steps involved in the operation of a computer driven machine to accomplish a common work tasks.

Sample Indicators

Operate equipment and machine with assistance.
Secure needed supplies and resources.
Follow power-up and log-on procedures.
Interact with/respond to system messages using console device.
Run applications/jobs in accordance with processing procedures.
Follow log-off and power-down procedure(s).

LWC04.01.02 Interpret information in installation and operation manuals in order to install and operate a computer driven machine/equipment for the first time.

Sample Indicators

LWC04.01.03 Troubleshoot computer driven equipment and machines when a problem occurs and access relevant support sources on an as-needed basis during troubleshooting.



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Sample Indicators

- Test system using diagnostic tools/software.
- Repair/replace malfunctioning hardware.
- Reinstall software as needed.
- Recover data and/or files.
- Restore system to normal operating standards.
- Complete failure/trouble reports correctly.
- Access in-house or external support as needed.

Cluster Topic
LWC05

SYSTEMS: *Understand roles within teams, work units, departments, organizations, inter-organizational systems, and the larger environment. Identify how key organizational systems affect organizational performance and the quality of products and services. Understand global context of industries and careers.*

No additional statements in this topic beyond those found in the Essential Knowledge and Skills Chart.

Cluster Topic
LWC06

SAFETY, HEALTH AND ENVIRONMENTAL: *Understand the importance of health, safety, and environmental management systems in organizations and their importance to organizational performance and regulatory compliance. Follow organizational policies and procedures and contribute to continuous improvement in performance and compliance.*

LWC06.01

Assess and implement measures to maintain safe and healthful working conditions in a law and public safety environment in order to protect employees' well being.

LWC06.01.01

Assess workplace conditions with regard to safety and health of employees using data collected through observations and experience.

Sample Indicators

Identify the types of risk of injury/illness at work.

Identify those who are susceptible to risk of injury/illness at work.

Describe ways to positively impact occupational safety and health.

LWC06.01.02

Recommend improvements for an issue related to the safety and health of employees based upon an assessment of the workplace conditions.

LWC06.02

Complete work tasks in accordance with applicable employer rules concerning occupational safety and health common to the law, public safety, security and corrections industry in order to maintain employee rights and employer obligations.

LWC06.02.01

State the rationale for various rules and laws designed to promote safety and health in the workplace.

Sample Indicators

Identify key rights of employees related to occupational safety and health.

Identify the responsibilities of employers related to occupational safety and health.

Explain the role of government agencies in providing a safe workplace.

LWC06.03

Assess and implement methods to reduce sources of office, facility and mobile operations accident hazards common in the law, public safety, security and corrections industry in order to promote a safe and accident free working environment.



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LWC06.03.01 Demonstrate the steps involved in preventing common office, facility, and mobile operations accidents.

Sample Indicators Identify and describe common hazards in the workplace.
Identify and describe major sources of information about hazards in the workplace (e.g., MSDS, work procedures, exposure control plans, training materials, labels, and signage).
Identify sources of combustible/flammable materials, fire and emergencies to establish a fire safe environment.
Interpret safety signs and symbols.

LWC06.04 Assess and control common group health hazards common to the law and public safety environment in order to promote a healthy working environment.

LWC06.04.01 Demonstrate how to comply with protocols established for maintaining group health in the workplace based upon information from an assessment of group health.

Sample Indicators Identify procedures necessary for maintaining a safe work area.
Identify methods to correct common hazards.
Identify methods for disposing of hazardous materials.

Demonstrate principals of safe physical movement to avoid slips, trips, and spills.
Inspect and use protective equipment (PPE).

LWC06.05 Research and evaluate records and reports regarding the safety, health and environmental performance in a workplace to identify potential hazards and workplace problems common to law, public safety, security and corrections professions.

LWC06.05.01 Execute the steps involved in conducting an audit designed to identify various health, safety and environmental hazards.

Sample Indicators Research typical responsibilities of Law, Public Safety and Security professionals.
Identify and describe typical workplace health hazards.
Identify and describe typical workplace safety hazards.
Identify and describe typical workplace environmental hazards.

LWC06.05.02 Analyze workplace accidents and incidents to identify potential health, safety and environmental workplace problems.

Sample Indicators Perform regular audits and inspections find potential problems.
Document inspections and submit reports.
Interview those involved in incident using all communications skills.
Secure and document observations of incident scene.
Document information on incident using writing skills.
Define the term hazardous material.
Describe the effects of hazardous material events on society.
Identify the concepts of toxicology.

Obtain local information about transporting hazardous material and report on findings.
Outline a typical Incident Management System Report.



**Law, Public Safety, Corrections and Security Cluster
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LWC06.06

Execute the procedures involved with administering basic first aid and CPR in order to respond to workplace emergencies that arise in the law, public safety, security and corrections workplace.

LWC06.06.01 Execute the procedures used to administer basic first aid for a variety of workplace emergencies.

Sample Indicators

- Control bleeding.
- Emergency aid procedures for burns.
- Emergency aid procedures for treatment of shock.
- Emergency aid procedures for broken bones and severe sprains.
- Emergency aid procedures for poisoning.
- Emergency aid procedures for treating exposure to the elements.

LWC06.06.02 Execute the procedures used to administer CPR in the event of a workplace emergency.

Sample Indicators

- Describe the signs that CPR is needed.
- Describe the techniques for CPR in different situations.
- Demonstrate the effective use of at least one CPR technique.
- Become CPR certified.

**Cluster Topic
LWC07**

LEADERSHIP AND TEAMWORK: *Use leadership and teamwork skills in collaborating with others to accomplish organizational goals and objectives.*

No additional statements in this topic beyond those found in the Essential Knowledge and Skills Chart.

**Cluster Topic
LWC08**

ETHICS AND LEGAL RESPONSIBILITIES: *Know and understand the importance of professional ethics and legal responsibilities.*

LWC08.01 Analyze and summarize the legal responsibilities associated with different roles and functions within law, public safety, security and corrections organizations in order to demonstrate a commitment to professional, ethical behavior.

LWC08.01.01 Examine real world situations involving the application of ethics and a code of professional conduct.

Sample Indicators

- Cite authority for ethical decisions.
- Describe an approach to a real world situation.
- Define professional responsibility.
- Provide examples of disciplinary procedures for the selected specialty careers.
- Practice ethical behavior.

LWC08.02 Analyze and synthesize information related to the various laws, ordinances, regulations and organizational rules that apply to careers in law, public safety, security and corrections in order to demonstrate understanding of expectations for employees in the field.

LWC08.02.01 List laws, ordinances, regulations and organizational rules of conduct associated with assigned duties for selected careers in the cluster.



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Sample Indicators Pass tests on required laws and rules of conduct.
Perform assigned duties while complying with laws, ordinances, regulations, and organizational rules.

Establish location of copies of laws, ordinances, regulations, and organizational rules.
Report violations of a legal or of an ethical nature through the proper chain of command.

LWC08.02.02 Demonstrate behaviors that model the establishment and maintenance of obedience to the law and ethical standards.

Sample Indicators Limit involvement with the law and criminal court system to qualify for employment.
Follow ethical conduct guidelines established by community standards.

LWC08.03 Evaluate and apply strategies for responding to unethical or illegal actions of individuals and organizations in order to demonstrate how to respond to unethical situations that arise within law and public safety.

LWC08.03.01 Compare and contrast the results achieved from implementing alternative strategies for responding to unethical or illegal actions.

Sample Indicators Given a specific situation, outline strategies for responding to unethical and illegal actions in different workplace situations by individuals.
Evaluate alternative responses to unethical and illegal actions by individuals and select and justify best approach.

LWC08.03.02 Recommend procedures and rationale for applying the best strategy after thorough consideration of multiple alternatives.

Sample Indicators Given a specific situation, outline strategies for responding to unethical and illegal actions in different workplace situations by organizations.
Evaluate alternative responses to unethical and illegal actions by organizations and select and justify best approach.

Cluster Topic LWC09 EMPLOYABILITY AND CAREER DEVELOPMENT: *Know and understand the importance of employability skills. Explore, plan, and effectively manage careers. Know and understand the importance of entrepreneurship skills.*

LWC09.01 Interpret and apply written policies, procedures and rules to perform effectively within the Law, Public Safety, Security and Corrections workplace.

LWC09.01.01 Locate appropriate information on organizational policies in handbooks and manuals.

Sample Indicators Identify the contents of various organizational publications.
Select the appropriate document(s) as reference for the situation.

LWC09.01.02 Analyze how specific organizational policies and rules, if applied, may influence specific situations in the workplace.

Sample Indicators Locate and identify specific organizational policy, rule or procedure to assist with a given situation.

Explain specific organizational policy, rule or procedure to improve a given situation.



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LWC09.02 Assess and evaluate career opportunities in one or more career pathways in the Law, Public Safety, Security and Corrections field to broaden awareness of careers available in the industries related to the career cluster.

LWC09.02.01 Research and match career opportunities based upon their appeal with personal career goals.

Sample Indicators Locate and interpret career information for at least one career cluster.
Identify job requirements for career pathways.

LWC09.02.02 Match personal interests and aptitudes to careers when researching opportunities within the career pathways.

Sample Indicators Identify educational and credentialing requirements for career cluster and pathways.
Identify personal interests and aptitudes.
Identify job requirements and characteristics of selected careers.
Compare personal interests and aptitudes with job requirements and characteristics of career selected.
Modify career goals based on results of personal interests and aptitudes with career requirements and characteristics.

LWC09.02.03 List career options and related requirements for success in multiple career fields associated with Law, Public Safety, Security and Corrections.

LWC09.02.04 Summarize both the advantages and disadvantages associated with common Law, Public Safety, Security and Corrections Careers.

LWC09.03 Analyze the characteristics of different career fields within the Law, Public Safety, Security and Corrections cluster to develop a personal perspective on the nature of the work, entry-level requirements, career paths and challenges.

LWC09.03.01 List responsibilities, requirements and advancement opportunities, as well as emotional and physical challenges of employees in selected careers.

Sample Indicators Discuss career requirements contained within selected careers of the Law, Public Safety and Security Cluster.
Compare selected careers in the Law, Public Safety and Security careers with other career cluster options.
Assess one's own abilities to enter a Law, Public Safety and Security career.
Outline a realistic career development plan.

LWC09.03.02 Compare and contrast the characteristics of selected careers.

Cluster Topic
LWC10

TECHNICAL SKILLS: Use the technical knowledge and skills required to pursue the targeted careers for all pathways in the career cluster, including knowledge of design, operation, and maintenance of technological systems critical to the career cluster.

No additional statements in this topic beyond those found in the Essential Knowledge and Skills Chart.

D. PATHWAY KNOWLEDGE AND SKILLS

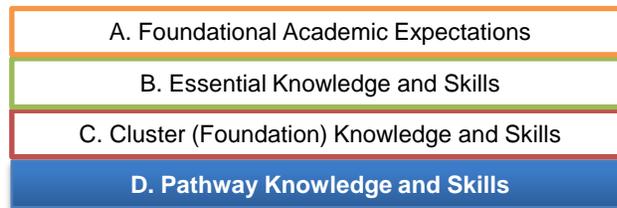


Law, Public Safety, Corrections and Security Cluster

Law Enforcement Services Pathway

Knowledge and Skill Statements

The following knowledge and skill statements apply to all careers in the Law Enforcement Services Pathway. The statements are organized within topics.



Pathway Topic	COMMUNICATIONS
LWPD01	
LWPD01.01	Observe and evaluate body language, gestures, verbal content, tone and inflection encountered in the field in order to implement effective communication techniques required for the field of law enforcement.
LWPD01.01.01	Interpret expressions and gestures observed in both verbal and non-verbal communication.
<i>Sample Indicators</i>	Interpret eye contact, facial expressions, and body positioning. Interpret gestures. Provide feedback to the message received. Demonstrate active listening skills.
LWPD01.01.02	Interpret voice quality and delivery to interpret verbal communication.
<i>Sample Indicators</i>	Receive and provide feedback to verbal communications. Analyze messages based on the combination of pitch, tone, and wording. Provide correct feedback to sender.
LWPD01.02	Demonstrate writing skills to facilitate effective field-note taking and report writing in order to complete police incident reports common to the field of law enforcement.
LWPD01.02.01	Prepare a police incident report for submission using clear, concise and legible entries.
<i>Sample Indicators</i>	List three purposes for use of an officer's field notes. List six one-word questions that should be answered when developing field notes. Solicit the appropriate information for a police incident. Fill out the appropriate forms to report a police incident. Explain the four uses of law enforcement reports. Differentiate among an initial report, a continuation report, and a supplemental report. Write a narrative using passive tense and active tense. Write a narrative using the third person and the first person. Spell common words used in police reports. Explain the need for accurate documentation for field.
LWPD01.03	Demonstrate the ability to properly operate communication equipment in a law enforcement dispatch center.
LWPD01.03.01	Execute the steps involved in operating a radio system.
<i>Sample Indicators</i>	Operate a mobile radio system. Operate a hand-held radio system.



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	Conduct radio communication traffic.
	Maintain radio contact while operating a motor vehicle.
LWPD01.03.02	Execute the steps involved in operating mobile data communication equipment to send and receive data.
<i>Sample Indicators</i>	Send data information over the mobile data terminal. Retrieve data information from the mobile data terminal. Disseminate data to multiple mobile units via the mobile data terminal. Operate the mobile data terminal while operating a motor vehicle.
LWPD01.03.03	Execute the procedures for using a telephone to send and receive messages.
<i>Sample Indicators</i>	Operate a telephone to provide information in a clear and concise manner. Obtain information from the dispatch center with a telephone. Evaluate appropriate time and conditions to use telephonic communications.
LWPD01.04	Evaluate hostile situations in order to implement anger/conflict management strategies in order to resolve problems that arise in law enforcement settings.
LWPD01.04.01	Execute procedures used to manage conflict and anger.
<i>Sample Indicators</i>	Identify techniques managing conflict between people. Identify techniques to reduce anger. Identify sources and common responses to conflict. Distinguish between passive, aggressive and assertive behavior. Describe how body language plays a role in interacting with others. Identify ten categories of difficult people. Use communication strategies to deal with each category of difficult people. Identify factors that can contribute to a person's hostility. Discuss how anger and work go together. Discuss predictable factors that signal potential conflict. Identify and discuss the sequence of anger. Identify and discuss the components of the conflict environment.
LWPD01.04.02	Model effective conflict management skills during role-play law enforcement scenarios.
<i>Sample Indicators</i>	Cadets identify personal style of dealing with conflict. Demonstrate effective conflict management skills when interacting with classmates.

Pathway Topic
LWPD02 **ETHICS AND LEGAL RESPONSIBILITIES**

LWPD02.01	Model behaviors that demonstrate integrity and a commitment to ethical behavior in order to show a desirable level of character required in law enforcement professionals.
LWPD02.01.01	Summarize various aspects and strategies used to encourage integrity and ethical behavior among law enforcement individuals.
<i>Sample Indicators</i>	Analyze the causes of violations of public trust. Identify strategies to enhance public trust. Explain the dynamics of integrity as it relates to law enforcement. List short and long-term strategies to enhance high performance standards of ethics. Explain the mission of law enforcement in defending a democratic society.



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Explain the role of the United States Constitution to the development and implementation of the mission of law enforcement organizations.

LWPD02.02 Demonstrate understanding of and adherence to 4th amendment concerns in the area of search and seizure issues and probable cause.

LWPD02.02.01 Execute protocols associated with arrest using the statutes set forth by the 4th amendment.

Sample Indicators State the methods for taking a person into custody.
List the elements of an arrest warrant.
Describe how an arrest warrant is obtained.
Describe how information to establish probable cause is evaluated.

LWPD02.02.02 Describe the powers of the police and rights of the individual in arrest situations.
Execute protocols associated with search and seizure using the statutes set forth by the 4th amendment.

Sample Indicators Describe the limits of government under the 4th amendment.
Using cases and examples, describe how the rights of the individual to privacy and the need to gather information by the government are balanced.
Identify the differences between search and seizure rights of US citizens and those of other countries.

Evaluate situations and determine if evidence is admissible under the 4th amendment.

LWPD02.03 Demonstrate understanding of and adherence to the rights of an individual being interrogated under the 5th and 6th amendments in order to ensure trial, jury and due process rights for individuals within the law enforcement field.

LWPD02.03.01 Summarize the rights of the individual being interrogated under the 5th and 6th amendments.

Sample Indicators Define the terms interrogate and self-incrimination.
List the purposes of interrogation and how results of interrogations can be used in trials.
List the conditions under which confessions.
Describe the uses and reasons for Miranda rights.

LWPD02.03.02 Summarize trial, jury and due process rights.
Sample Indicators Define the terms booking, arraignment, bail and personal recognizance.
Describe proceedings before a trial: police roles, and the roles of the courts and defense attorney.

LWPD02.03.03 Describe the processes for bail and pretrial release.
Summarize the rights and processes related to a fair trial and the right to a jury trial.

Sample Indicators List the rights to a fair trial by those accused of crimes.
List the reasons that a jury trial is not required.
Describe the processes for selecting juries.
Describe rights to a speedy trial.
Determine possible results of not receiving a speedy trial.
Explain subpoena rights and their importance.
Explain the workings of immunity laws and how they affect witnesses.
Describe the pros and cons of the use of a public defender.



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LWPD02.04 Demonstrate understanding of the impact of the 14th amendment as it relates to due process and equal protection in order to ensure law enforcement professionals extend constitutional rights to individuals encountered.

- LWPD02.04.01 Summarize the concepts and procedures related to due process.
Sample Indicators Describe the difference between the 5th and 14th amendments in terms of due process.
Describe differences between substantive and procedural due process.
List the due process procedures and rights of students in the school system.
- LWPD02.04.02 Summarize the concepts and uses of equal protection of the law.
Sample Indicators List the different definitions of equality.
List the five constitutional amendments involving equality concepts and rights.
Describe the rational basis rights to determine discrimination.

LWPD02.05 Demonstrate knowledge of the limits and variations of interrogation procedures in order to ensure protection of rights for both U.S. citizens and non-U.S. citizens in the course of providing law enforcement services.

- LWPD02.05.01 State the conditions under which U.S. citizens may be interrogated.
Sample Indicators List the rights under the fifth amendment regarding interrogation.
List the limits of interrogation and legal methods.
State the conditions under which a confession is not admissible.
- LWPD02.05.02 State the conditions under which a non-US citizen may be interrogated.
Sample Indicators List statutes protect non-citizens.
List rights do non-citizens have to prevent self-incrimination.
State the limits of interrogation and the use of force.

LWPD02.06 Understand and demonstrate knowledge of state and local ordinances and law enforcement procedures in order to enforce alcohol and beverages control laws.

- LWPD02.06.01 Summarize definitions and procedures related to laws enacted to control illegal beverage sale and consumption.
Sample Indicators Define alcoholic beverage.
Define non-tax paid alcoholic beverage.
Define malt beverage.
Define unfortified wine.
Define fortified wine.
Define spirituous liquor.
Define mixed beverage.
Differentiate between legal and illegal alcohol and beverage sales.
- LWPD02.06.02 Compare and contrast how alcohol and beverage control laws are applied to different circumstances such as purchasing alcohol, possessing alcohol, and consumption of alcohol.
Sample Indicators Identify circumstances under which different types and amounts of alcoholic beverages can be purchased.
Identify circumstances under which different types and amounts of alcoholic beverages may be possessed.

Identify circumstances under which alcoholic beverages may be consumed in public.



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Identify circumstances under which alcoholic beverages may be consumed in private.
Identify circumstances under which different types of alcoholic beverages can be consumed in a motor vehicle.

LWPD02.06.03

Summarize strategies to foster collaboration between local and state agencies involved in the control of alcoholic beverage violations.

Sample Indicators

Distinguish between local and state alcohol beverage permits.
Identify violations of local and state alcohol beverage permits.
Differentiate among the appropriate agencies with responsibility for violation of alcohol and beverage control laws.

LWPD02.07 Understand and demonstrate procedures and protocols involved in basic civil law enforcement procedures in order to serve writs, warrants and summons.

LWPD02.07.01

Summarize key terms, concepts and protocols for enacting common civil law procedures.

Sample Indicators

Define attachment.
Define garnishment.
Define claim.
Define delivery.
Explain how to properly serve a summons.
Complete a valid return of a summons.
Determine the appropriate response or responsible agency during service of writs of possession on real property ("ejectment") and personal property.
Identify limits on "use of force" and entry to private property during civil process service.
Demonstrate the proper use of summons for people to testify in court or to produce required documents.
Differentiate among Domestic Violence Protective Orders, Order of No Contact, and Orders to Pick Up Children.
Determine the appropriate guardian and custodial parent during periods prior to court rulings and after a judicial ruling.

LWPD02.08 Ensure compliance with established procedures to avoid the violation of constitutional rights.

LWPD02.08.01

Execute official law enforcement duties that demonstrate application of constitutional laws and the laws of arrest while respecting citizen rights.

Sample Indicators

Discuss the three sources of law.
Describe the effects of the First Amendment on law enforcement.
Identify the criminal and civil consequences an officer may face by violating a citizen's constitutional right.
State requirements for making an arrest without a warrant.
Define citizen detention.
State the requirements for private citizens to assist law enforcement officials in preventing escape or effecting arrest.
Prepare an arrest warrant.
Determine the appropriate level of force when dealing with deadly and non-deadly force situations.

LWPD02.09 Ensure compliance with established procedures in order to comply with constitutional protection regarding search and seizure.



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LWPD02.09.01 Summarize the forms of individual protection related to search and seizure granted by the US Constitution.

Sample Indicators

- Explain the scope of a lawful warrant-less search during a consent search of persons.
- Explain the scope of a lawful warrant-less search of a premises.
- Explain the scope of a lawful warrant-less search of a vehicle.
- Explain the scope of a lawful warrant-less search during a search based on exigent circumstances.
- Explain the scope of a lawful warrant-less search during a plain view search.
- Identify the legal requirements governing preparation and execution of the search warrant of a suspect's premises, vehicle, or person.
- Differentiate among the special search warrant concerns in obscenity, crime scenes, riots, and financial crime situations.
- Explain the legal concepts of custody and interrogation as they relate to the requirements of the United States Supreme Court decision, *Miranda vs. Arizona*.
- List the four *Miranda Warning* requirements.
- List the additional requirements above the *Miranda Warnings* for juvenile suspects, offenders, and witnesses.
- Advise a person of their constitutional rights.
- Differentiate between a non-custodial interview and a custodial interview.
- Define the requirements to obtain information from a witness to a crime.
- Demonstrate the appropriate use of legal procedures to obtain information from reluctant witnesses.

LWPD02.10 Demonstrate knowledge and understanding of the U.S. legal system and the responsibilities for law enforcement services.

LWPD02.10.01 Explain how individuals, groups, and society are protected by constitutional laws and decisions of local, state, and federal courts including the Supreme Court.

Sample Indicators

- Describe changes to U.S. Constitution affecting individuals and/or groups.
- Analyze Supreme Court decisions affecting individuals and/or groups.
- Define competing interests.
- Identify competing interests.
- Identify conflicting interpretations of local, state, and federal courts, and the U.S. Supreme Court.
- Evaluate the importance of selected constitutional conflicts for individuals.
- Evaluate the importance of selected constitutional conflicts for groups.

LWPD02.10.02 Evaluate the importance of selected constitutional conflicts for society as a whole.
Analyze the similarities, differences and interactions between the state and federal court systems.

Sample Indicators

- Differentiate between state and federal court systems.
- Contrast the structural and informal relations between state and federal court systems.
- List the similarities between state and federal court systems.
- Explain how cases move between state and federal jurisdictions.

LWPD02.10.03 Explain under what circumstance cases move between state and federal jurisdictions.
Compare and contrast the legal perspectives and characteristics of the civil and criminal justice systems.

Sample Indicators

- Differentiate between civil and criminal justice systems.



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Compare and contrast the operations and processes of the civil and criminal justice systems.

Summarize issues, concerns, and problems confronting both the civil and criminal justice systems.

Discuss and evaluate the effectiveness of the civil and criminal justice systems in resolving the issues, concerns, and problems confronting each.

LWPD02.10.04 Explain how changes in the civil and criminal justice systems impact law enforcement.

Sample Indicators

Analyze changes in civil law.

Analyze changes in criminal law.

Explain how these changes impact law enforcement services.

Elaborate on the dynamic nature of the United States Legal System.

Elaborate on the dynamic nature of the legal system at the state level.

LWPD02.11 Demonstrate empathy for individuals from special populations in order to foster public cooperation and enhance law-enforcement actions.

LWPD02.11.01 Execute techniques and protocols used to foster public cooperation and demonstrate concern for victims in a wide variety of law enforcement situations.

Sample Indicators

Demonstrate knowledge of the appropriate procedures for advising crime victims how to seek legal recourse and assistance.

Explain the step-by-step court procedures to suspects, victims, and witnesses.

List the eligibility requirements to receive assistance from the victims assistance program.

Explain the procedures to contact the victims assistance office to request help.

Recognize and provide the appropriate assistance to people with disabilities such as autistic, hearing impaired/deaf, visually impaired/blind, mobility impaired, and persons having Alzheimer's disease.

Identify a suspected hate crime.

Identify steps involved in conducting a preliminary investigation of a suspected hate crime.

Demonstrate the appropriate methods of communicating with suspects, defendants, victims and/or their families to provide and/or obtain necessary information.

LWPD02.12 Understand and demonstrate knowledge of state and local laws and law enforcement procedures in order to enforce driving under the influence (DUI) violations.

LWPD02.12.01 Execute tests designed to enforce laws related to driving under the influence in a legal and effective manner.

Sample Indicators

Define legal aspects of DWI/DUI enforcement.

Complete review of legal aspects (definitions, statutes, and case law) of DWI/DUI.

Administer the Standardized Field Sobriety Test (SFST) Battery including horizontal gaze nystagmus.

Interpret the SFST.

LWPD02.12.02 Execute appropriate techniques to apprehend violators of DWI/DUI laws.

Sample Indicators

Describe application of laws regarding implied consent and the use of Miranda rules to DWI/DUI cases.

Demonstrate the use video technology to collect evidence in DWI/DUI cases.

Recognize evidence of DWI/DUI violations.



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Interpret evidence of DWI/DUI violations.
Develop skill in using visual detection in DWI/DUI cases.

Describe methods to detect and apprehend violators under the influence of alcohol.

Differentiate types of driver behavior present in possible and probable DWI/DUI cases.
Describe tactics used in defense of impaired driving cases.

LWPD02.12.03 **Prepare evidence and reports required to give testimony in court related to DWI/DUI cases.**

Sample Indicators Prepare Influence Report Form.
Report DWI/DUI evidence in a clear and convincing manner.
Prepare and present competent testimony in impaired driver cases.
Practice giving direct-testimony and answering questions under cross-examination in DWI/DUI cases.
Plan and design sobriety checkpoints (roadblocks).

LWPD02.12.04 **Prepare community-service presentations to provide to the public information related to DWI/DUI laws.**

Sample Indicators Make presentations about the effects on the human body and how these effects relate to driver behavior.
Make presentations on the DWI/DUI laws.
Present two drinking exercises recommended by the National Highway Transportation and Safety Administration (NHTSA).

LWPD02.13 Present testimony in legal proceedings in order in accordance with courtroom procedure.

LWPD02.13.01 **Prepare a testimony for presentation in court that provides factual information from reports and eyewitness accounts.**

Sample Indicators List activities an officer should complete to ensure proper preparation for court.
Explain the procedures used to contact witnesses to appear in court.
Explain the duties of the court probation officer/liaison officer.
List the proper attire for an officer expected to testify in court.
State what an officer is allowed to testify to when on the witness stand.
List the two purposes of cross-examination.

Pathway Topic
LWPD03

TECHNICAL SKILLS

LWPD03.01 Implement agency-approved community policing strategies in order to foster community involvement in law enforcement.

LWPD03.01.01 **Summarize the philosophy and concepts influencing the development and implementation of a community policing program.**

Sample Indicators Define community policing.
List three principles of community policing.
Identify roles of the community police officer.
List steps in marketing community policing to the community.
State the duties of the community police officer.
Identify the skills needed to be a successful community police officer.
Explain how law enforcement services have responded to social conditions and demands throughout history by altering method of service.



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- LWPD03.02 Plan, develop, implement, manage and evaluate a program to enforce crime prevention and loss-prevention activities in collaboration with the community.**
- LWPD03.02.01 Design collaborative programs with community groups targeted to reduce the effects of crime.
- Sample Indicators*
- Define the term "crime prevention."
 - Explain the role of citizens in crime prevention activities.
 - Identify different community-based crime prevention programs.
 - Conduct a crime analysis of a given situation or area.
 - Plan crime prevention techniques to remove or reduce crime risks.
 - Develop a comprehensive crime prevention plan that includes strategies for funding, managing, and marketing of plan.
 - Prepare and present a 10-15 minute presentation on a crime prevention topic.
- LWPD03.02.02 Design collaborative programs with other agencies and local citizens targeted to address family violence.
- Sample Indicators*
- Define family violence.
 - Explain guidelines to follow to prevent family violence.
 - Identify local agencies that provide assistance in preventing family violence.
 - List referral agencies that provide assistance in preventing family violence.
- LWPD03.02.03 Design collaborative programs with local businesses targeted to protect business owners against crime-related losses.
- Sample Indicators*
- Develop security guidelines to protect businesses against losses due to crime.
 - Prepare and present a 10-15 presentation to business owners and managers designed to protect against losses due to crime.
- LWPD03.02.04 Teach the public about crime prevention programs.
- Sample Indicators*
- Plan, develop and implement a crime prevention program.
 - Plan, develop and produce a public information program on crime prevention.
 - Discuss the fundamental principles of crime prevention and how they relate to the environment.
 - Analyze and discuss natural access and natural surveillance and the importance of both.
- LWPD03.03 Demonstrate knowledge of appropriate techniques for managing crisis situations in order to maintain public safety.**
- LWPD03.03.01 Manage crisis negotiations to promote the safety of individuals and the public.
- Sample Indicators*
- Explain principles of crisis negotiation.
 - Use effective communication techniques in crisis negotiations.
 - Demonstrate basic knowledge of abnormal psychology as applied to the Crisis Negotiator.
 - Participate as a crisis negotiation team member.
 - Yield to command center authority during crisis negotiations.
 - List suicide intervention techniques.
 - List various methods of conducting negotiations.
 - Utilize appropriate negotiation techniques.
 - Describe how to establish perimeters in crisis situations.
 - Apply hostage safety considerations during negotiations.
 - Demonstrate awareness of psychological impacts on hostages.
- LWPD03.03.02 Complete pre-event planning to respond to crisis situations.
- Sample Indicators*
- Participate in training sessions for crisis management.



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Plan for pre-event crisis negotiation procedures.
Establish priorities and goals for crisis negotiation situations.
Develop procedures for gathering intelligence in a crisis negotiation situation.
Participate in pre-event training sessions for crisis team leaders.
Develop active listening skills.
Establish effective questioning techniques.
Complete advanced suicide intervention skills.

LWPD03.03.03 **Create crisis management plans that address the potential influence of the militia movement.**

Sample Indicators

Identify history of militia movement.
Differentiate among background, mission, purpose, and organization of various militias.
Identify violent anti-government groups with descriptions and trends.
Plan for the threat of militia movement.
Plan for the influence of WACO: the militia rally cry.
Identify techniques to protect against the militia underground threat.
Identify techniques to defend against the militia intelligence networks.

LWPD03.03.04 **Create crisis management plans that protect specific individual and societal rights.**

Sample Indicators

Demonstrate sensitivity and understanding to individual and societal rights during role-play.
Establish demands, deadlines, and terms of surrender for crisis negotiations.

Differentiate between public safety and individual rights during crisis negotiations.
Identify appropriate techniques of collecting evidence for criminal prosecution at crisis situations.
Discuss steps leading to successful prosecution of law-breakers causing crisis situation.
Identify issues involved in establishing operational security for crisis situations.

LWPD03.03.05 **Summarize characteristics of crisis situations that may involve individuals with threatening problems such as drug use, troubled youth, and victims of abuse.**

Sample Indicators

Identify victim precipitated homicide situations.
Negotiate with troubled youth.
Identify effects of drug use in a crisis situation.

LWPD03.04 **Implement crowd management strategies and skills as a law enforcement professional in order to maintain control over large gatherings.**

LWPD03.04.01 **Role-play various techniques and skills used to effectively manage a crowd.**

Sample Indicators

List an example of each of three classes of crowds.
Differentiate between a casual crowd and a mob.
Identify the duties of a law enforcement officer when patrolling a potentially violent demonstration or labor dispute.
Identify the primary duties of a law-enforcement officer at a nonviolent (passive) protest.
Demonstrate proper crowd control formations using the riot baton to control or restrain crowd movement.
Demonstrate the various methods for deploying less-than-lethal and chemical crowd control measures.



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LWPD03.05 Follow procedures and protocols used to address and eliminate domestic violence issues.

LWPD03.05.01 Implement procedures and techniques to enforce domestic violence laws.

Sample Indicators

- Demonstrate how to safely respond to domestic violence situations and interact with those present.
- Demonstrate an understanding of how to initiate a preliminary investigation of a domestic violence situation.
- Apply the law to make arrest decisions in domestic violence cases.
- Recognize and serve protective orders.
- Apply effective communication techniques in volatile situations, for example, "verbal judo."
- Aid in prosecuting cases without a "victim."
- Define circle of abuse.
- Articulate the special concerns regarding non-citizens in domestic abuse.

LWPD03.06 Conduct motor vehicle traffic stops in compliance with established procedures and laws.

LWPD03.06.01 Follow standard procedures as identified by a local, state or federal law enforcement agency.

Sample Indicators

- List the phases of a traffic stop.
- Identify common mistakes.
- Review scenarios (live, video or written and evaluate effectiveness).
- Perform car stops in different situations.

LWPD03.07 Demonstrate knowledge of protocols and procedures designed for handling and managing explosives and hazardous material incidents.

LWPD03.07.01 Respond to a situation involving explosive materials using protocols and procedures designed to maintain personal and public safety.

Sample Indicators

- Explain procedures used in responding to reports of bomb threats and suspicious objects.
- Demonstrate the ability to search buildings and property to locate explosive devices and materials.
- Identify types of explosive and incendiary devices.
- Explain procedures used in examining and detecting suspicious or potentially dangerous materials or behaviors.
- Identify steps in responding to an incident involving an explosion.
- Use appropriate fire extinguisher on various types of fires.

LWPD03.07.02 Execute required routines used when hazardous materials are present.

Sample Indicators

- Explain the meaning of placards and sign shapes used to indicate hazardous materials.
- Identify and classify hazardous materials.
- Describe how to operate a patrol vehicle while escorting hazardous materials.
- Perform as first responder on scene of a hazardous material incident.
- Apply OSHA, federal, state and local guidelines to approach and evaluate a hazardous materials incident.
- Describe methods of responding to environmental crime and make an appropriate referral.

LWPD03.08 Demonstrate knowledge of proper procedures for processing the crime scene for fingerprint evidence.



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LWPD03.08.01 Prepare latent prints collected at a crime scene to be further analyzed by a crime lab for use as evidence.

Sample Indicators

- Process crime scenes for latent prints with fingerprint powders.
- Lift and preserve developed latent prints from crime scene.
- Photograph developed latent prints on various surfaces.
- Submit latent evidence to the crime lab.

LWPD03.09 Demonstrate knowledge and strategies to properly protect, document and process the crime scene and all related evidence.

LWPD03.09.01 Document and protect the area for further investigation when responding to a crime scene.

Sample Indicators

- Identify the boundaries of a crime scene.
- Secure and protect the crime scene while considering officer safety.
- Conduct a "Walk Through" and initial documentation.
- Document a crime scene through sketching and photography.
- Document a crime scene by video.
- Collect, package, and transmit various types of physical evidence to the crime laboratory.
- Properly conduct latent-print development.
- Document all trace evidence at the crime scene.
- Correctly process various types of crime scenes for trace evidence and submit it to the crime lab.
- Interpret the results of crime lab analysis on trace evidence and apply this information to the investigation of the case.
- Conduct a casting and molding of tire, shoes, and tool marks.
- State the importance of collecting and the basic principles documenting bloodstain patterns.
- Document wounds and injuries with a basic initial interpretation of wounds and cause of death.
- Maintain a Chain of Custody for evidence collected.
- Conduct an on-scene brief and turn over control of the crime scene to the officer in charge or lead investigator.

LWPD03.09.02 Conduct basic crime scene investigation techniques using electronic technological devices.

Sample Indicators

- Secure and protect evidence at a crime scene involving electronic devices including computers, control devices, answering machines, digital cameras, scanners, pagers, printers, and PDAs.
- Recognize and properly document the electronic technological evidence at the scene.
- Properly collect evidence regarding the four basic types of devices; non-electric, stand-alone, and devices used in complex environments, and other devices and peripherals. Quote Federal, State, and local case law regarding collection of technological evidence, with particular attention to the Electronic Communication Privacy Act.
- Properly package, transport, and store electronic technological devices guarding against loss of evidence due to material "footprints," material damage, time sensitivity, temperature, humidity, and static electricity.
- Investigate uses of technological devices used during electronic technological crimes.



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State specific information that may be obtained from electronic devices in various crimes; Auction Fraud, Child Exploitation, Computer Intrusion, Death Investigation and Domestic Violence.

State specific information that may be obtained from electronic devices in various crimes; Economic Fraud, E-Mail Threats, Extortion, Gambling, Identity Theft, Narcotics, Prostitution, Software Piracy, and Telecommunications Fraud.

LWPD03.09.03 **Conduct basic crime scene investigation techniques used to collect, protect and document DNA evidence.**

Sample Indicators

State the basic principles of DNA.

State where DNA samples can be found.

Provide techniques to collect & preserve DNA evidence.

Provide techniques for storage and transportation of DNA samples.

Define elimination samples.

Identify potential contaminants of DNA samples.

LWPD03.10 **Describe and perform protocols and procedures designed to safely transport a person in custody in order to ensure person's safety of persons in a law enforcement professional's care, custody, control and officer safety.**

LWPD03.10.01 **Model the procedures involved in transporting a person placed into custody without violation of personal rights and not jeopardizing personal safety.**

Sample Indicators

Identify and discuss all safety precautions to be taken by a transportation officer prior to departure, during transport, upon arrival.

Conduct a thorough search of the transport vehicle prior to transport and upon conclusion of transport.

Identify potential safety risks associated with prisoner escort in a variety of environments, i.e. courtrooms, hospitals, and elevators.

Discuss in detail the correct procedure for conducting a strip search.

Discuss precautions an officer must consider during a search.

List precautions an officer should take with contaminated clothing, hypodermic needles, and other potentially contaminated objects.

Define the term positional asphyxiation in its relationship to current court findings and recent medical discoveries.

Properly select the type of restraint required.

Demonstrate the proper procedure in removing handcuffs, leg restraints, flex-cuffs, and waist-chains.

LWPD03.11 **Conduct interviews and interrogations with individuals using proper procedures outlined for law enforcement personnel in order to ensure the protection of individual rights and effective information gathering.**

LWPD03.11.01 **Demonstrate basic interviewing and interrogation techniques.**

Sample Indicators

Conduct an interview of a victim or witness of a crime.

Define the difference of interrogation and interview.

Verbalize the legal considerations of the interview and interrogation.

Develop an interrogation plan.

List techniques utilized in a Kinesics interview and detecting deception.

List techniques to enhance witness's memory.

Conduct an interrogation of a suspect of a crime.

List techniques utilized during the interview of rape victims, child witness(es), and child victims.



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Verbalize defining rapport with the witness(es).
Provide an example of an open-ended question and the reason for the utilization of open-ended questions.
State the purpose of clarification and corroboration of a statement.
List considerations for videotaping and recording interviews and interrogations.

LWPD03.12 Understand and demonstrate techniques and protocols for effectively and safely responding to crimes in progress in order to ensure individual and public safety.

LWPD03.12.01 Execute protocols designed for responding to a crime in progress.
Sample Indicators

- Receive and properly record initial information.
- List options and techniques available to provide emergency care to all parties on scene.
- List techniques to secure and control people at the scene.

Identify the perpetrator(s) the perpetrator's description, and the perpetrator's location.

Broadcast an updated description of the incident, perpetrator(s), and/or vehicle(s).
Decide to detain or arrest perpetrator.
Identify the witness(es).
List techniques to ensure the witness(es) are factual, obtained correctly, will not be disclosed to hamper the efforts of law enforcement and investigative personnel, and the witness(es) will update investigators with new information.
Document information obtained from the witness, including the witness's identity, in a written report.
Encourage the witness to contact investigators with any further information.
Encourage the witness to avoid contact with the media or exposure to media accounts concerning the incident.
Instruct the witness to avoid discussing details of the incident with other potential witnesses.

LWPD03.13 Recognize and respond appropriately using appropriate procedures to assist individuals requiring special assistance from law enforcement personnel (e.g., mental disorders, physical disabilities, and communication disorders).

LWPD03.13.01 Summarize the characteristics and appropriate procedures to handle persons with mental disorders, physical disabilities, communication disorders, and unusual behaviors.
Sample Indicators

- List general characteristics of psychosis or abnormal behavior.
- List behaviors an officer should display when interacting with a person with mental illness to maximize safety.
- Discuss the steps necessary for obtaining an involuntary commitment order by a law enforcement officer.

Discuss the appropriate methods for intervention with mentally retarded individuals.
List information that will aid in identification and evaluation of a potential suicidal individual.
Differentiate between a subject who is dangerous to their self or others and those who are not dangerous.
Discuss the legal authority the officer has, and what action the officer should take when working with a person who is dangerous to their self or others.
Identify resources and provide help for individuals with suicidal compulsions, mental illness, or mental retardation.



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LWPD03.14 **Execute protocols and procedures involved with juvenile victims and offenders in order to protect the their rights.**

- LWPD03.14.01 Investigate crimes that involve juveniles as victims and/or offenders.
- Sample Indicators*
- Explain the concept of the juvenile court as it relates to an enforcement officers' role in the community.
 - Discuss the laws that apply to legally interviewing a juvenile.
 - Explain the laws that impact the delinquency of juveniles.
 - Identify and discuss necessary steps to process different categories or status of juveniles.
 - Explain the law and procedures for obtaining non-testimonial identification orders for juvenile suspects.
 - Discuss the services provided by the intake officer/counselor in coordination with the law enforcement role.
- Discuss the law enforcement officer's responsibility for processing abused juveniles.
- Discuss the law enforcement officer's responsibility for processing neglected juveniles.
- Discuss the law enforcement officer's responsibility for working as a team member with protective-services professionals.
- Discuss the setting and procedures for holding conferences with juveniles and their parents.
- Identify the criteria needed for obtaining secure and non-secure custody orders.

LWPD03.15 **Investigate and document a motor vehicle accident in compliance with prescribed procedures.**

- LWPD03.15.01 Record crash scene evidence using standard reporting procedures.
- Sample Indicators*
- List the steps to be taken responding to and beginning the preliminary investigation of a motor vehicle collision.
 - List the additional steps to be taken responding to a "hit and run" accident.
 - Distinguish between a required reportable accident and an accident not required to be reported.
 - Locate and identify evidence from vehicles and roadway at the crash scene.
- Preserve and process crash-scene evidence using field sketches and photographs.
- Interview drivers and witnesses and obtain the required information to file the accident report form.
- Organize collected evidence for the case file.
- LWPD03.15.02 Analyze crash scene evidence using standard laws, regulations and procedures.
- Sample Indicators*
- Perform a variety of mathematical calculations using formulas including Speed, Velocity, Time, and Distance.
 - Interpret evidence from vehicles and roadway at the crash scene; including but not limited to lamp analysis, tire damage, and tire marks.
 - Describe vehicle/occupant behavior during a crash.
 - Conduct measuring/diagramming using a variety of methods including Photogrammetry and Computer Assisted Diagrams.
 - Draw scale diagrams of the collision utilizing templates.
 - Perform a variety of mathematical calculations using formulas including Speed calculations and Acceleration and drag factor measurements.
- LWPD03.15.03 Interpret crash scene evidence.
- Sample Indicators*
- Explain the derivation of formulas used in accident investigation and reconstruction.



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Interpret from falls, flips, vaults, and yaws.

Using Newton's three laws of motion, describe vehicular behavior during a crash, to include weight shift in heavy vehicles.

Answer questions concerning the safe movement, terminology and identification markings associated with trains.

Answer questions concerning grade crossings and related laws.

Identify the causation and prevention of grade crossing collisions.

Identify specific areas of the investigation process unique to grade crossing collisions.

Conduct case preparation and testify in a clear and competent manner regarding information discovered.

LWPD03.16 Evaluate situations that require the use of force and demonstrate the appropriate level of force necessary.

LWPD03.16.01 Model reactions to a variety of situations that demonstrate an understanding of the proper use of deadly force.

Sample Indicators

Quote the guidelines and restrictions imposed by the federal and state governments related to use of deadly force.

State the importance of following departmental policy on deadly force.

List examples of situations where use of deadly force is authorized.

List Supreme Court case examples dictating the use of deadly force.

LWPD03.16.02 Model reactions to a variety of situations that demonstrate an understanding regarding how to use the force continuum.

Sample Indicators

State the levels of force from the lowest to the highest.

List police officer's equipment considered soft empty hand.

List police officer's equipment considered hard empty hand.

List police officer's techniques considered soft impact.

List police officer's techniques considered hard impact.

List police officer's equipment considered lethal force.

Provide appropriate responses to each level of Use of Force.

LWPD03.17 Demonstrate the ability to recognize the signs and symptoms of possible child abuse and neglect.

LWPD03.17.01 Summarize common characteristics regarding the treatment of children in child abuse and neglect settings.

Sample Indicators

Identify through accurate and objective observations the following physical and behavioral indicators; Physical Abuse, Sexual Abuse, Child Neglect, and Emotional Abuse.

Research the personal and situational characteristics of parents who abuse their children in order to gain insight into the individual and family dynamics that produce abusive behavior.

Identify and describe defense mechanisms used in addicted/dysfunctional families.

Identify and describe the survival roles found in addicted/dysfunctional families.

Compare and contrast the four types of child abductions.

Refer individuals/families in need of supportive services to the appropriate community resources.

Identify the type of offender based on behavior exhibited.

Recognize when a child's injury or illness is caused by abuse.

Explain Battered Child Syndrome used in investigating physical abuse and homicide.

Prepare an overview of sexually motivated crimes.

Recognize signs and symptoms potentially associated with abuse.



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LWPD03.18 Recognize the safe handling and behavioral symptoms of drug use and the inherent dangers associated with handling dangerous drugs.

LWPD03.18.01 Summarize the characteristics of and procedures for handling "club drugs" such as, but not limited to, MDMA (Ecstasy), GHB (gamma hydroxybutyrate), Rohypnol, Ketamine, and methamphetamine.

Sample Indicators

- Define the term "club drugs."
- Define Methamphetamine, or "meth."
- Define "Rave."
- Research certain illicit substances, primarily synthetic, that are usually found at nightclubs, bars, and raves.
- Identify substances that are often used as club drugs to include, but are not limited to, MDMA (Ecstasy), GHB (gamma hydroxybutyrate), Rohypnol, Ketamine, and methamphetamine.
- Describe the effects of the five listed "club drugs."
- Describe methods of trafficking used to distribute "club drugs."
- Describe possible sources for obtaining "club drugs."
- Describe manufacturing methods used to produce "club drugs."
- Describe methods used to consume "club drugs."

LWPD03.18.02 Summarize the characteristics of and procedures for handling dangerous, sometimes lethal and unpredictable drugs such as methamphetamine.

Sample Indicators

- Identify illicit drugs.
- Research the physiological effects of drugs.
- Describe the effects of illicit drug use.
- Describe methods of illicit drug trafficking.
- List possible sources for obtaining illicit drugs.
- Describe methods of manufacturing used to produce illicit drugs.
- Describe various methods used to consume illicit drugs.
- State the purpose of the El Paso Intelligence Center (EPIC).

- List investigative techniques used to comprehend illicit drug users and pushers.
- Define the organization and role of the Drug Investigative Unit.
- List specialized equipment and aids utilized in drug investigations.
- Demonstrate knowledge of the use and control of confidential funds.

- Demonstrate knowledge of undercover operations used to investigate illicit drugs.
- Plan an illicit drug raid.
- List precautions to take regarding illicit drug laboratories and officer safety.
- List smuggling techniques and methods used for illicit drug distribution.
- Describe criminal patrol procedures and practices to reduce illicit drug use.
- State characteristics of illicit drug couriers and criminals involved with narcotics.

- Demonstrate knowledge of evidence collection, handling, and crime scene processing.
- Demonstrate roadside interviewing and interrogation techniques.
- Demonstrate vehicle search techniques.
- Demonstrate knowledge of drug detection by K-9 units.

LWPD03.18.03 Understand and investigate dangerous, sometimes lethal and unpredictable drugs, for example methamphetamine.



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- LWPD03.19 Execute the skills used in operating RADAR speed-measuring equipment in the enforcement of existing traffic laws.**
- LWPD03.19.01 Summarize the features and applications of various models of RADAR speed-measuring equipment available.
- Sample Indicators* Identify the manufacture, model, components, features, and functions of each RADAR speed-measuring instrument used in traffic control.
Demonstrate the ability to perform pre-operational accuracy checks of each RADAR speed-measuring instrument used in traffic control.
- LWPD03.19.02 Execute the steps in using various models of RADAR speed-measuring equipment.
- LWPD03.20 Examine and summarize the various law enforcement issues involved in Preparedness and Response Systems for disaster situations in order to demonstrate understanding of systems involved in preparing for and managing large scale disasters.**
- LWPD03.20.01 Summarize the national elements of the preparedness system.
- Sample Indicators* List key elements of the National Response Plan (NRP).
List key elements of National Incident Management System (NIMS).
Describe an example of how these elements work in an actual or scenario based situation.
- LWPD03.20.02 Summarize the elements of the Incident Command System (ICS).
- Sample Indicators* State the overall objectives of the ICS.
Describe the primary functions of the ICS.
List the typical agencies that are involved in the ICS.
- LWPD03.20.03 Summarize the roles of emergency/first responders in Preparedness and Response Systems during and after disaster situations.
- Sample Indicators* List the types of first responders one normally would find at a variety of disaster scenes and their roles.
Explain the typical command structure.
Describe the role of fire and emergency services in the ICS.
Describe the role of law enforcement in the ICS.
- Describe the role of the FBI if the disaster is related to foreign or domestic terrorism.
- LWPD03.21 Examine and summarize the key law enforcement functions and techniques of critical infrastructure protection in order to assure protection of potential targets for terrorism and/or natural disasters.**
- LWPD03.21.01 Summarize the concept of critical infrastructure protection.
- Sample Indicators* List the sectors that are considered as critical infrastructure.
Describe how the crippling of one infrastructure might affect others.
Analyze the role of critical infrastructure protection.
- LWPD03.21.02 Summarize the key infrastructure protection tactics for protecting potential targets of terrorists.
- Sample Indicators* Identify one or more potential targets of terrorists in the community or region.
Identify actual or potential vulnerabilities of a potential terrorist target, through a vulnerability assessment.
Develop a general plan for protecting the possible target.



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LWPD03.22 Utilize intelligence analysis techniques and procedures to deter crime and implement homeland security initiatives in order to demonstrate an understanding of the influence intelligence may have on conducting law enforcement functions.

LWPD03.22.01 Summarize the definition and application of basic terms used in intelligence including flow analysis, analytic writing, geographic analysis, and financial analysis.

Sample Indicators

- Define flow analysis and demonstrate the ability to use the process.
- Define analytic writing and demonstrate the ability to use the technique.
- Define geographic analysis of criminal activity and demonstrate the ability to use the process.
- Define financial analysis and demonstrate the ability to use the process in a case study or scenario.

LWPD03.22.02 Summarize the activities and specific results involved with each step in the intelligence cycle: planning, collection, collation, evaluation, analysis, dissemination, and feedback.

Sample Indicators

- Identify the specific activities that occurred for each step of the intelligence cycle given a large case that includes all aspects of the intelligence cycle.
- Identify the results of each of the steps.

LWPD03.22.03 Execute a crime analysis process to identify proposed links and note similarities and differences between a given crime and set of potentially related incidents.

Sample Indicators

- Outline at least one crime pattern analysis process.
- Complete a crime pattern analysis given a case or scenario.
- Identify similarities and differences between the crime and other incidents.
- Develop proposals based on the findings that would help either predict or prevent future criminal or terrorist activity.

LWPD03.23 Demonstrate knowledge of Victims Rights and witness protection and procedures for protecting them.

LWPD03.23.01 List the rights of victims of crimes and witnesses.

LWPD03.23.02 Analyze the Victim and Witness Protection Act of 1982, the Victims of Crime Act of 1984, the Victims Rights and Restitution Act, the Child Victims' Bill of Rights in 1990, and the Victim Right Clarification Act of 1997 and identify the primary purposes of each.

LWPD03.23.03 Compare and contrast victim rights in different states.

LWPD03.23.04 Identify the rights of victims in the local community and those in other communities.

LWPD03.24 Demonstrate ability to conduct building searches.

LWPD03.24.01 Research building search policies and procedures in law enforcement agencies.

LWPD03.24.02 Outline the key elements to consider prior to any search.

LWPD03.24.03 Make a plan for a search with your search team, identifying roles and objectives.

Sample Indicators

- Conduct a building search.



**Law, Public Safety, Corrections and Security Cluster
Law Enforcement Services Pathway
Knowledge and Skill Statements**

- LWPD04.01 Demonstrate familiarity of the role computer forensics have on identifying patterns and solving crimes in order to demonstrate an understanding of the role computers play in influencing the resolution of crimes encountered in providing law enforcement services.**
- LWPD04.01.01 Summarize the role of computer forensics in solving and preventing crimes.
- Sample Indicators* Define computer forensics.
List some of the basic skills and knowledge used in computer forensics.
Describe uses of computer forensics evidence.
- LWPD04.01.02 Summarize the basic computer applications relating to forensics investigations.
- Sample Indicators* Describe typical steps to identify and attempt to retrieve possible evidence that may exist on a computer.
- List what should not be done with the computer and evidence during an investigation.
- LWPD04.01.02 State the basic techniques to identify criminal activity in relationship to cyber crime, the internet and internet trafficking.
- Sample Indicators* List common cyber crimes.
List some prevention actions related to cyber crime.
Identify how one files a complaint if a cyber crime is suspected or has occurred.