NASDCTEc and NCTEF Board of Directors' Meeting
MOU BETWEEN NASDCTEc and NCTEF
Approved October 12, 2012
Embassy Suites Hotel, Omaha, NE

This Memorandum of Understanding hereafter referred to as the "MOU" is intended to set forth the terms of an agreement between the National Association of State Directors of Career Technical Education Consortium (NASDCTEc) and the National Career Technical Education Foundation (NCTEF).

STATEMENT OF PURPOSE

To articulate the roles, responsibilities and relationship between NASDCTEc and NCTEF with regard to the National Career Clusters™ Framework (Framework), this includes the Common Career Technical Core.

BACKGROUND

NASDCTEc is a not-for-profit state membership organization focused on providing leadership for career technical education's role in educational improvement, workforce preparation and economic development. This vision of NASDCTEc is to be the leader in sharing the future of Career Technical Education.

NCTEF is a partner organization to NASDCTEc and supports the association's goals and objectives through its 501(c)3 status. This purpose of NCTEF is to develop and fund activities and programs that are designed to improve the Career Technical Education system at the secondary, post secondary and adult levels.

GOVERNANCE

The Framework embraces a shared governance model. The Board of Directors of NASDCTEc and NCTEF are each empowered with specific roles and responsibilities. In addition to the roles and responsibilities of the Boards, there are several other committees and taskforces that have specific roles and responsibilities, which are further articulated in this MOU.

RESPONSIBILITIES

NASDCTEc:

Because of its status as a membership organization, NASDCTEc, through its Board of Directors, will formulate the vision and policies necessary to support the advancement, growth and implementation of the Initiative. Granting this policy leadership to NASDCTEc will build on its historical leadership role and work in Career Clusters™, while also ensuring that the direction

of the work is in alignment with the needs of the Career Technical Education (CTE) community's leadership, the CTE State Directors. Policy shall include, but not be limited to, approving the strategic priorities of Career Clusters™ as part of the strategic plan, establishing guidelines for consistency across the Career Clusters™, approving guidelines for the use of trademarked logos , and establishing relevant taskforces to evaluate and propose the future approaches and strategies for implementation, including but not limited to the Common Career Technical Core (CCTC).

NCTEF:

The NCTEF Board will act as the management entity for the Framework, managing its daily operations. NCTEF's work will be guided by the Initiative's strategic plan, which is developed and approved by NASDCTEc.

NCTEF's responsibilities will include, but are not limited to, establishing a budget, managing fiduciary responsibilities, overseeing copyright/ownership, etc. NCTEF will also manage all grants, partnerships, contracts and memoranda of understanding. Should any of these fiscal arrangements rely in part or wholly on, NASDCTEc for support, the NASDCTEc Board or Executive Committee must approve the arrangement. Current NASDCTEc Board policy has empowered the NCTEF to act on its behalf, within an established set of guidelines.

NCTEF will regularly, but not less than twice a year, report to the NASDCTEc Board on progress toward meeting the goals outlined in the strategic plan, as well as providing an update on the financial health of the Foundation.

The Career Clusters Leadership Committee is made up of the Career Cluster™ Leaders for each of the 16 Career Clusters™, , and the NASDCTEc/NCTEF Deputy Executive Director. The Career Clusters Leadership Committee will discuss and provide input into cross-cluster issues and policies, such as ongoing development, marketing, implementation and evaluation of the projects.

CONDITIONS

NASDCTEc and NCTEF believe that the Career Clusters™ Framework is critical to the future and success of Career Technical Education.

NASDCTEc and NCTEF agree that communication among the organizations is critical to ensure non-duplication of effort and coordinated progress toward achieving the goals of the Initiative.

NASDCTEc and NCTEF agree that ownership of all products developed under the Initiative, including the knowledge and skills statements and the Common Career Technical Core, will be jointly owned.

NASDCTEc and NCTEF agree to annually review the relationship between the organizations to ensure that the partners' responsibilities as articulated in this MOU are still relevant and meet the needs of the NASDCTEc membership.

TERMS OF AGREEMENT

This MOU shall be effective immediately upon an affirmative vote of the majority of the Boards of Directors of both NASDCTEc and NCTEF. The MOU shall remain in effect in perpetuity. However, modifications can be made to this agreement and must be agreed to by an affirmative vote of the majority of the Boards of Directors of both NASDCTEc and NCTEF.

GOVERNING LAW

The terms and conditions of this MOU and performance hereunder shall be construed in accordance with the laws of the state of Maryland. The sole venue for the resolution of disputes shall be State or Federal court within the state of Maryland.