**The Advancing Postsecondary CTE Data Quality Initiative**

**Application**

# How to Apply

Interested individuals are encouraged to attend an informational webinar on Monday, June 15 at 3:00pm ET. On the webinar, Advance CTE will unpack the objectives and expectations for the initiative, walk through the application process, and address any questions from interested applicants. To register for the webinar, click [here](https://us02web.zoom.us/meeting/register/tZAkcumvqjoqE9w-D_YvOFpEzSHpho3xjiw0).

There is a two-step process for submitting an application:

* **Submit an application form:** Complete and submit the application below, detailing your interest in the initiative and what you hope to achieve. The completed form should be submitted by email to [aestes@careertech.org](mailto:aestes@careertech.org) **no later than July 17, 2020.** Early submissions are encouraged. *Please note that applications will only be accepted with the signature of the State CTE Director*.
* **Complete an interview:** Upon submission of the application form, Advance CTE will set up a video interview to discuss the details of the application. The purpose of the interview is to get a better understanding of the state context and the applicant’s vision for improving the quality and use of postsecondary CTE data.

State proposals – which include the application form and video interview – will be evaluated based on:

* Whether the state has the capacity and is poised for system-wide change;
* The degree to which CTE data is a shared priority across agencies and state leadership;
* The state’s need for outside support to improve postsecondary CTE data quality and use; and
* The state’s vision for improving postsecondary CTE data quality and use.

# Timeline

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| **June 8** – Application window opens  **June 8 through July 17** – Advance CTE is available to answer questions throughout the submission period  **June 15** – Informational webinar for interested applicants ([register here](https://us02web.zoom.us/meeting/register/tZAkcumvqjoqE9w-D_YvOFpEzSHpho3xjiw0))  **July 13 through July 31** – Video interviews (interviews will be scheduled as soon as the application form is submitted)  **July 17** – Deadline for submitting applications  **Mid-September** – States notified of approval  **October** – Kickoff calls with selected states  **October** – Grant agreements finalized and planning grants issued |

# Application

**1. Please provide information for the agency and point of contact applying for this grant.**

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| **a. Your Name** |  | **b. Your Title** |  |
|  |  |  |  |
| **c. Phone** |  | **d. Email Address** |  |
|  |  |  |  |
| **e. State** |  | **f. Agency** |  |

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| **2. What are the top three postsecondary CTE data challenges facing your state today?** |
| **a.** |
| **b.** |
| **c.** |

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| **3. Provide more detail about the first challenge listed above.** |
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| **4. Provide more detail about the second challenge listed above.** |
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| **5. Provide more detail about the third challenge listed above.** |
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| **6. What is your vision for postsecondary CTE data in your state five years from now?** |
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| **7. How will the supports and resources provided through this initiative help your state make progress towards this vision?** |
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| **8. How will participation in this initiative allow your state to improve the quality of postsecondary CTE programs?** |
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| **9. How will participation in this initiative allow your state to improve equitable access to and completion of postsecondary CTE programs?** |
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| **10. How will participation in this initiative allow your state to foster a data-driven culture among postsecondary leaders and educators?** |
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| **11. Are there any ongoing initiatives in your state related to improving the quality and use of postsecondary CTE data?** |
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| **12. What is going well in your state that you are prepared to share?** |
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**13. Please list individuals in your state who will be involved in this project. Please include titles with short biographies and identify who will be the project lead and point of contact.**

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| **a. Representative from the state postsecondary education system** | |
| **Name** |  |
| **Title** |  |
| **Agency** |  |
| **Brief bio** |  |

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| **b. Representative from the State CTE Office, if separate from the postsecondary education system** | |
| **Name** |  |
| **Title** |  |
| **Agency** |  |
| **Brief bio** |  |

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| **c. Representative from the state education agency, if separate from above** | |
| **Name** |  |
| **Title** |  |
| **Agency** |  |
| **Brief bio** |  |

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| **d. Representative from the state workforce agency, if separate from above** | |
| **Name** |  |
| **Title** |  |
| **Agency** |  |
| **Brief bio** |  |

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| **e. Representative from a local postsecondary institution** | |
| **Name** |  |
| **Title** |  |
| **Agency** |  |
| **Brief bio** |  |

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| **f. Other (if applicable)** | |
| **Name** |  |
| **Title** |  |
| **Agency** |  |
| **Brief bio** |  |

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| **g. Other (if applicable)** | |
| **Name** |  |
| **Title** |  |
| **Agency** |  |
| **Brief bio** |  |

**14. Please use the attached budget template to provide a budget for the $15,000 planning grant. Include information as to whether you will have any matching funds, or any additional funding in place for the duration of the project.** Participants will submit their two-year budget in December along with their action plans.

State CTE Director’s Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_