



TROY



Daniel P. DeWolf
Deputy Chief of Police
Ph: 518-270-4444

Brian G. Owens
Chief of Police
Ph: 518-270-4525
Fax: 518-270-4452

Christopher Kehn
Assistant Chief of Police
Ph: 518 270-4780

11/8/18

To Whom it May Concern:

I write this letter on behalf of Mrs. Amy Gillett. The City of Troy, NY Police Department and the Questar Criminal Justice Program have been partners for over 15 years. What does this mean? It means Mrs. Gillett, her program, and her students have continued to prove themselves worth our time and effort that we spend with the students. I have personally observed the interaction between Mrs. Gillett and her students; she demands their best and her students live up to her demands. She does not take care of all the administrative items and just allow her students to show up. They have to, on their own, contact the department and arrange a meeting/interview for their internship. The students are professional on the telephone and when they arrive for their interview. They are dressed appropriately and are prepared for the interview. While this may seem minor, it teaches the students how to act in the professional workplace. The students arrive early, wearing appropriate attire for the job, and participate with the officers they are shadowing. The students interact with other officers, the public, political figures, other agencies, and occasionally arrestees. The feedback received from all is always positive. Upon completion of the internship, the students always follow up with our agency. The high level of professionalism instilled in her students shows, her students have continued on in college earning degrees and have been hired by multiple agencies across the field of law enforcement, including the Troy Police Department. Mrs. Gillett is a credit to education and has dramatically impacted her students' lives. I can say without reservation Mrs. Gillett is deserving of the Advance Career Technical Education Excellence in Action Award.

Sincerely,

Christopher Kehn
Assistant Police Chief

SHERIFF

RENSSELAER COUNTY

"Serving the Citizens of Rensselaer County Since 1791"



4000 MAIN STREET
TROY, NEW YORK 12180
Office: (518) 266-1903
Fax: (518) 270-5447
www.RenscoSheriff.com

SHERIFF PATRICK A. RUSSO
UNDERSHERIFF EDWARD R. BLY

November 7, 2018

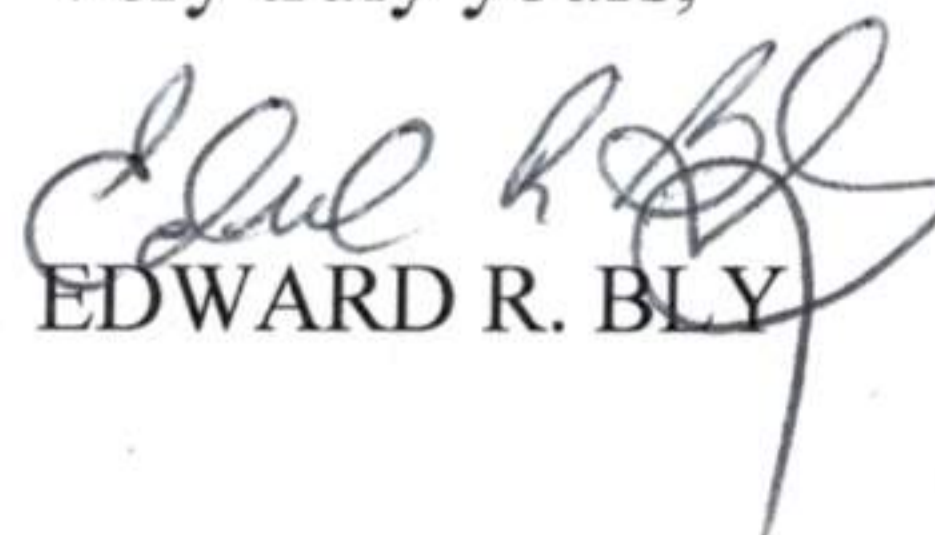
Mrs. Amy Gillett
Criminal Justice Teacher
Questar III – Rensselaer Education Center
35 Colleen Road
Troy, New York 12180

Dear Amy:

It is my distinct pleasure as well as an honor to support you and your program for the Advanced CTE 2019 Excellence in Action Award. Having had the opportunity to work with you and your students over the past five years has proven to be a meaningful experience for me and the employees of the Rensselaer County Sheriff's Office. The students whom you have chosen to be mentored by our employees during their internship portion of your Criminal Justice Program have been exemplary. They exhibit characteristics of integrity, respect and professionalism seldom recognized in students of that age. These qualities can be attributed to you and the manner in which you run your program. I have also been fortunate enough to visit and instruct students in your program, recognizing that you were in desperate need of a police patrol car to replace the severely aging and obsolete one you were making due with. It was Sheriff Russo's and the County's honor to donate a serviceable vehicle for use in the Questar III Criminal Justice Program.

Your program is extremely diverse and therefore affords the students the opportunity to experience many career aspects of public safety and law enforcement, from emergency services dispatching to corrections and policing. You are to be commended for your dedication to your students and the Criminal Justice Program. The Rensselaer County Sheriff's Office will continue to support you and the Questar III Criminal Justice Program and as always, I look forward to working with you and your students in the future.

Very truly yours,


EDWARD R. BLY

ERB:mmc



North Greenbush Police Department

133 Bloomingrove Drive, Troy NY 12180
Tel. (518) 283-5323 ~ Fax (518) 283-2859
www.northgreenbushpolice.org

Chief of Police
David M. Keevern



Dear Sir/Madam,

For years now the North Greenbush Police Department has partnered with the Criminal Justice Program at Questar III by inviting their students into our station as interns. We have always been impressed by the professionalism and eagerness to learn we find in the interns we have had the privilege of working with. Upon their completion of the Criminal Justice Program at Questar III we have found the students to be of such high character and work ethic that we have hired two of the students. Both of the students we have been fortunate enough to have hired are currently working as police dispatchers for our agency. We look forward to many more years of partnership with the Criminal Justice Program at Questar III and look to do our part in mentoring the next generation of Criminal Justice Professionals.

Sincerely,

A handwritten signature in black ink that reads "Gregory J. Croll".

Lt. Gregory J. Croll

S RENSSELAER COUNTY **SHERIFF**

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4000 MAIN STREET
TROY, NEW YORK 12180
OFFICE: (518) 266-1900
FAX: (518) 270-5447
www.RenscoSheriff.com

SHERIFF PATRICK A. RUSSO
UNDERSHERIFF EDWARD R. BLY

Questar III
Criminal Justice Program
Attention Amy Gillett

May 9, 2017

RE: Krystiana Norman

Dear Amy,

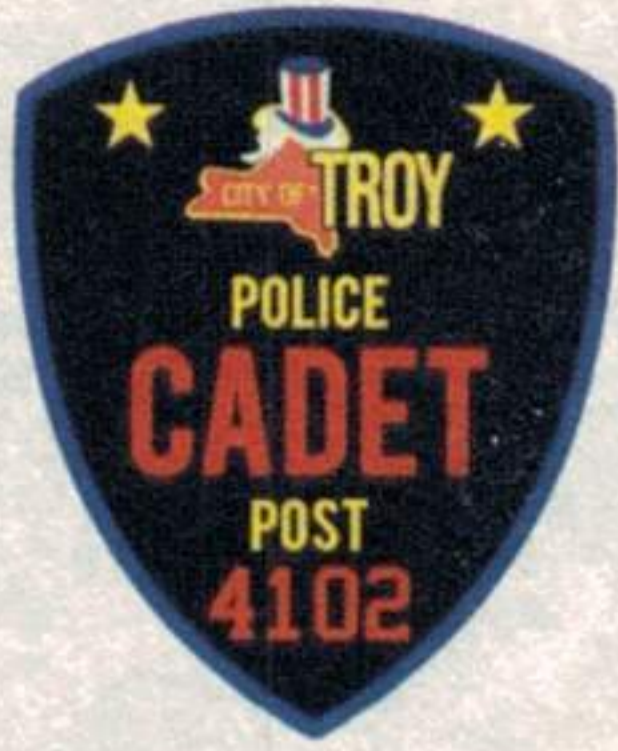
It was a pleasure to provide your student Krystiana Norman with a two-week internship here at the Rensselaer County Jail. You have always sent us motivated students who are interested in the field of law enforcement. This year Krystiana Norman was no exception. I am so impressed with the great work and leadership that you provide to your students. Krystiana arrived early every day prepared to observe and learn all aspects of the corrections side of law enforcement. She worked in several areas of our facility including the facility control room, housing unit posts with direct supervision of inmates where she was able to observe the routines and duties of the officers assigned. She also worked in our booking and classification areas. Krystiana observed the many civilian support staffers and their positions to include; food service, medical staff and our inmate services offices.

Krystiana shared with me her desire to attend college for psychology and criminal justice, so I felt it was important for her to spend time speaking with our director of forensic mental health Don Hogan and members of his staff, giving her the opportunity to learn each of their responsibilities in regards to care within a correctional facility.

It is my opinion that Krystiana presented herself as an outstanding young professional who is motivated to continue on a path of certain success. She was very interested in the work we do here and asked many valid and critical questions proving a superior grasp and intellect. I was very impressed with Krystiana from the moment she interviewed with us and I have much confidence that she will succeed in whatever career path she chooses in the future. Congratulations to you and her on your hard work. We look forward to working with you and your students in the future.

Yours truly,

Gregory Buell #3082
Training Officer
RCSO

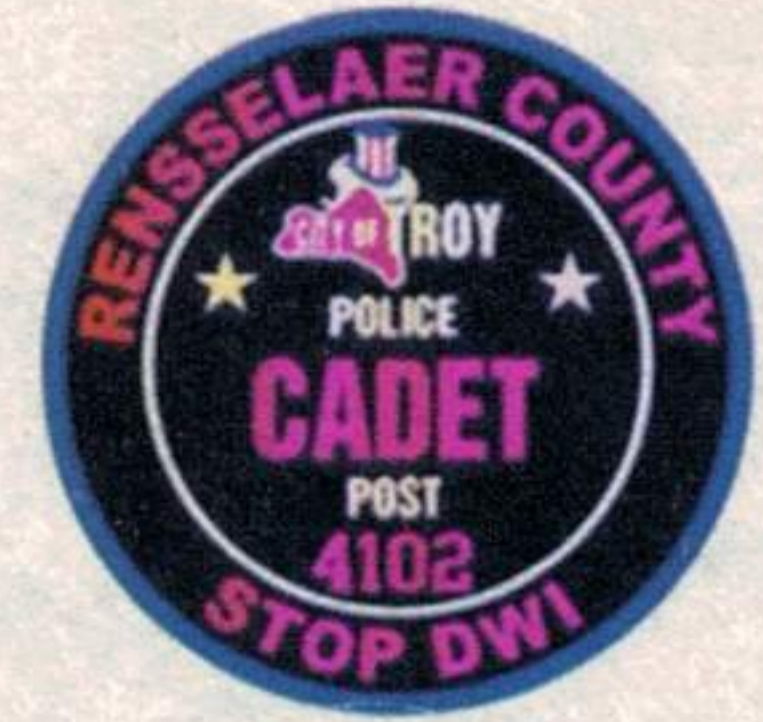


TROY POLICE CADET POST 4102

DEVELOPING YOUTH THROUGH SERVICE

**55 State Street
Troy, NY 12180
518-270-4421**

<https://www.facebook.com/tpdcadetpost>



6/7/2017

Amy,

On behalf of the Troy Police Cadet Post 4102, Congratulations!

We here at the Troy Police Cadet Post 4102 are proud to have you as a part of our team. We were delighted to hear that the Rensselaer County Sherriff's Office donated this vehicle to you for your program. You should consider this large donation to be a reflection of the dedication you have to your students and the cadets.

With that said, we knew that just a vehicle was not enough, and that you deserved more. To show our appreciation of the efforts you put forth for both your students and the Cadets alike, we assisted in making the graphics scheme you see on your vehicle possible. This was a collaborative effort made by numerous individuals in conjunction with several members of the Troy Police Cadet Post 4102 whom are named below:

**Cadet Captain Karrylyn Bristol
Cadet Sergeant Matthew Garner
Cadet Sergeant Morgan Littlejohn-Feehan
Cadet Sergeant Krystiana Norman
Cadet Matthew Young
Cadet Robert Jones
TPD Cadet Advisors**

Again, congratulations! We know that you will cherish this moment and put this vehicle to good use for future students.

Officer Ralph W. Southworth Jr.

A handwritten signature in black ink, appearing to be 'R. Southworth Jr.', written over a white background.

Cadet Post Advisor

SHERIFF

RENSSELAER COUNTY

"Serving the Citizens of Rensselaer County Since 1791"



File

4000 MAIN STREET
TROY, NEW YORK 12180
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www.RenscoSheriff.com

March 15, 2017

SHERIFF PATRICK A. RUSSO
UNDERSHERIFF EDWARD R. BLY



Dr. Gladys Cruz
District Superintendent
Questar III Central Office
10 Empire State Blvd.
Castleton, NY 12033

Dear Dr. Cruz and Board of Education Members, please accept this as an official offer from the Rensselaer County Sheriff's Office for the donation of a surplus police car to the Questar III Criminal Justice Program. The surplus vehicle is a 2005 Ford Crown Victoria Police Pkg., the unit odometer reads 136,000 miles, VIN 2FAFP71W95X177369. According to Kelly Blue book used car pricing guide, it may be worth \$1469.00. Attached is a copy of the title and printed evaluation sheets as a reference to document the value. We would ask that this vehicle never be used for any law enforcement purpose and any and all police equipment be removed prior to disposal should the vehicle be deemed no longer serviceable or that the vehicle be returned to the Rensselaer County Sheriff's Office should it no longer be utilized.

I and members of my staff visited the Questar III Criminal Justice Program and were extremely impressed by the curriculum, student enthusiasm and willingness to learn. The professionalism of Mrs. Amy Gillett and her students was impressive and her positive attitude, discipline and drive are carried forward by each one of her students. The Questar III Criminal Justice Program provides each student with the knowledge, insight and educational basics related to the fields of public safety and law enforcement. The vehicle currently utilized in the program is of extreme age and in desperate need of replacement. The above replacement vehicle is a police cruiser with working emergency equipment i.e. roof mounted light bar, take down lights, front and rear emergency lighting and a public address speaker system. It is our hope that the addition of this vehicle would serve to ensure the continuation of those portions of the Criminal Justice Program were it is beneficial for the students to utilize such equipment remain intact

It is for these reasons the Rensselaer County Sheriff's Office would be proud to donate this vehicle to the Questar III Criminal Justice Program.

Very Truly Yours

A handwritten signature in black ink, appearing to read "Patrick A. Russo".

Patrick A. Russo
Sheriff

Class of 2017 Graduate Update: Hxxxxxx Rxxxxxx

Sep 25, 2017 | [Career & Technical Education, Rensselaer Educational Center](#) |



Hxxxxxx Rxxxxxx is not only a 2017 graduate of Troy High School and the [Criminal Justice](#) program at the Rensselaer Educational Center, but she's also the newest dispatcher for the Town of North Greenbush Police Department.

At REC, Hxxxxxx was a member of Skills USA and qualified for the National Technical Honor Society both years. Now in addition to working as a dispatcher for the Town of North Greenbush Police Department, Hxxxxxx attends college full-time, continues to be active in the Troy Police Cadet Post, and works a part-time job at a restaurant in Lansingburgh.

Hxxxxxx was first introduced to North Greenbush PD through her senior work-based learning internship where she was placed working with an officer in the dispatch center. Work-based learning internships are a part of every Career & Technical Education (CTE) program and give students unique opportunities to experience their career field in action. Hailey impressed the police department staff as well as Chief Robert Durivage.

After her internship, the officer she worked with encouraged her to apply to be a dispatcher at the department. She said she was unsure at first, but ultimately decided to apply. She was hired in August.

Hxxxxxx says she signed up for the Criminal Justice program because she loved watching TV crime dramas and wanted to go into the field to help people. While she admits the field is nothing like it is on television, that hasn't curbed her desire to help others.

"I'm only 18, and you can't be an officer until you're 21. I plan to stay dispatching, getting my foot in the door and understanding the process that the officers do and the dispatchers. Hopefully I'll get hired [as an officer] through North Greenbush," she says.

Part of the Criminal Justice program at REC includes the opportunity for students to earn their [Public Safety Telecommunicator I certification](#), the initial certification needed to serve as a dispatcher. Criminal Justice teacher Amy Gillett earned her certification to teach the Public Safety Telecommunicator certification last year – and Hxxxxxx class was the first to be able to earn the credential.

“The 911 simulator in Ms. Gillett’s class is identical to what I use at North Greenbush. We spent a lot of time on that system.”

Hxxxxx is also enrolled at Schenectady County Community College pursuing a degree in Criminal Justice. She says it’s difficult, but says the Criminal Justice program prepared her for the rigorous coursework.

The program also gave her the chance to earn college credit while still in high school.

Hxxxxx also praised Ms. Gillett and credited much of her success to her teacher.

“She’s the greatest teacher I’ve ever had. I definitely look up to her as a person. She’s not just a teacher, she’s above and beyond a teacher. She does everything you could imagine for you as long as you’re willing to put yourself out there.”

Sheriff donates cruiser to REC

Jun 8, 2017 | [Career & Technical Education](#), [Questar III BOCES](#), [Rensselaer Educational Center](#) |



The Criminal Justice Class poses with “Betsy II” after her unveiling Wednesday morning.

Students in Questar III’s Criminal Justice program at Rensselaer Educational Center in Troy have a new tool to make their training as realistic as possible. Rensselaer County Sheriff Patrick A. Russo donated a patrol car to the program to give the students updated technology for training.

Until now, the class had used a 1992 Ford Taurus (affectionately named “Betsy”) for practicing traffic stops, field sobriety tests and other tactics. Criminal Justice Teacher Amy Gillett says while the Automotive Technologies class kept the vehicle running when needed, nothing can replace having updated equipment.

“They’re going to learn on modern equipment, something they’ve never had in a patrol car. We did the best we could with what we had, but this is modern and it’s going to add a legitimacy to the hands-on component of what they’re learning. They’re actually learning on real equipment the real skills and real tactics that police officers learn and use on the street,” Gillett says.

The 2005 Police Interceptor (named “Betsy II”) includes working lights and sirens, a PA speaker and divider between the front and back seats. At first glance, it might be hard to tell the car is more than 10 years old, and was on the road for the Rensselaer County Sheriff’s Office. Von’s Garage of Troy gave the vehicle a fresh coat of paint, and No Name Graphics Sign Company applied the custom graphics.

Sheriff Russo says after visiting the program and talking with Gillett he wanted to find a way to help.

“She had mentioned the old car was having a bunch of problems, so I talked to my Undersheriff to see what we had. We were able to find something in good shape and for what they need I think it’ll be a perfect fit. It was a team effort for a good cause.”



The class catches their first glimpse of the new cruiser.

Rensselaer Educational Center Principal Anthony DeFazio says like all Questar III CTE programs, close partnerships with the community are integral.

“The donation of the car symbolizes the close partnerships that have been built between the Criminal Justice Program, local law enforcement agencies and businesses. It demonstrates how CTE programs can provide local businesses and community agencies with students who have a willingness to learn and an eagerness to work in a particular field.”

The vehicle was donated by the Rensselaer County Sheriff’s Office and painted by Von’s Garage. The custom decals were designed by Troy Police Officer Ralph Southworth, and printed and applied by No Name Design & Graphics of Troy. Funds for the work were donated by Troy Police Cadet Post 4102 and the Troy Police PBA.

We’d like to extend our sincere thanks and gratitude to all who made the donation possible!

REC teacher earns unique certification

Jan 11, 2016 | [Career & Technical Education](#), [Questar III BOCES](#), [Rensselaer Educational Center](#) |



Criminal Justice teacher Amy Gillett at Questar III’s Rensselaer Educational Center in Troy recently earned her certification to teach APCO (Association of Public-Safety Communications Officials) Public Safety Telecommunications I to her students. The 40 hour course is the entry-level training normally given to a newly-hired dispatcher.

After working as a police officer in Georgetown, South Carolina, Gillette knows how important 911 dispatching is to the criminal justice field. She took the course on her own time as a way to help improve the program.

“I’m always thinking of ways to make the program better and how to give kids things that really matter,” Gillette said.

She says smaller municipalities often don’t subscribe to county 911 services and instead have their own dedicated dispatch centers. In the Capital Region, Menands, North Greenbush, East Greenbush, Schodack, and Green Island among others manage their own emergency dispatching. Albany Medical Center, private ambulance companies like Empire or Mohawk and colleges with their own public safety departments don’t rely on a county dispatch center either.

This leads to significantly more jobs in the field than if every jurisdiction in the area used the county 911 service. By offering this training while her students are still in high school, Gillette says this makes them more attractive to prospective employers.

“This is something the agency doesn’t have to pay for after they’re hired, and having this certification shows they know the basics already.”

She says employers realize a potential employee with this certification in hand can handle the stress and will be ready for more advanced training.

Along with the training, students also now have access to a 911 simulator. This two-station computer system has one person in another room acting as a caller and a second serving as the 911 operator – asking questions, taking down information, dispatching officers, and logging information from the field.

To receive her trainer certification, Gillette had to first take the course herself, then apply for an instructor certificate. She says her education and background in law enforcement as a police officer and a dispatcher allowed her to become an instructor.

The APCO training will become a regular part of the curriculum, and for a \$95 fee, students will receive their Public Safety Telecommunications I certification. This certification adds to the already extensive list of certifications criminal justice students earn upon completion of the course. Currently students earn their security guard pre-service training, FEMA incident command, first aid/CPR/AED, and NYS mandated reporter certifications.

“I’m beyond excited that Questar III supported this,” Gillett says.

PBA honors CTE teacher

Sep 21, 2012 | [Career & Technical Education](#), [Questar III BOCES](#), [Rensselaer Educational Center](#) |

Criminal Justice teacher Amy Gillett has worked at Questar III’s Rensselaer Educational Center (REC) in Troy for the past ten years.

Just recently, she was honored by the Troy Police Department with the Peter J. Magnetto Memorial Gold Shield Award.



REC's Criminal Justice teacher, Amy Gillett, was honored with the Peter J. Magnetto Memorial Gold Shield Award.

This prestigious award is given to a community member and friend of the Police Benevolent Association (PBA) who had sincere personal sacrifice and/or professional effort and deed that greatly contributed to the quality of life for the people of the Troy community.

The PBA president, Bob Fitzgerald, presented Gillett with the award and praised her for emphasizing the importance of the code of conduct, ethics and integrity in her classroom.

Gillett was first introduced to the Troy Police Department seven years ago when she attended an Evidence Technician School to enhance her knowledge in the field of Forensics. The relationship with the local law enforcement community began here and acted as a bridge to Questar III, Questar III students and Troy police officers.

For her classroom, Gillett has used her relationship with the Troy Police Department to develop programs that enhance her students' education and prepare them for college and the workforce. Every student completes an internship and the students take multiple field trips to Troy Police Department, the New York State Police Academy, Rensselaer County Jail and Coxsackie Correctional Facility. Students have interned at numerous locations including Albany Family Court, several police departments, United States Marine Corp. Recruiter Station and Rensselaer County District Attorney's Office.

In addition to being a classroom teacher, Gillett also assists in the Troy Police Cadet program. An advisor of the program, she helped facilitate an agreement between Questar III and the Troy Police Cadets to allow them the use of the REC facility and equipment.

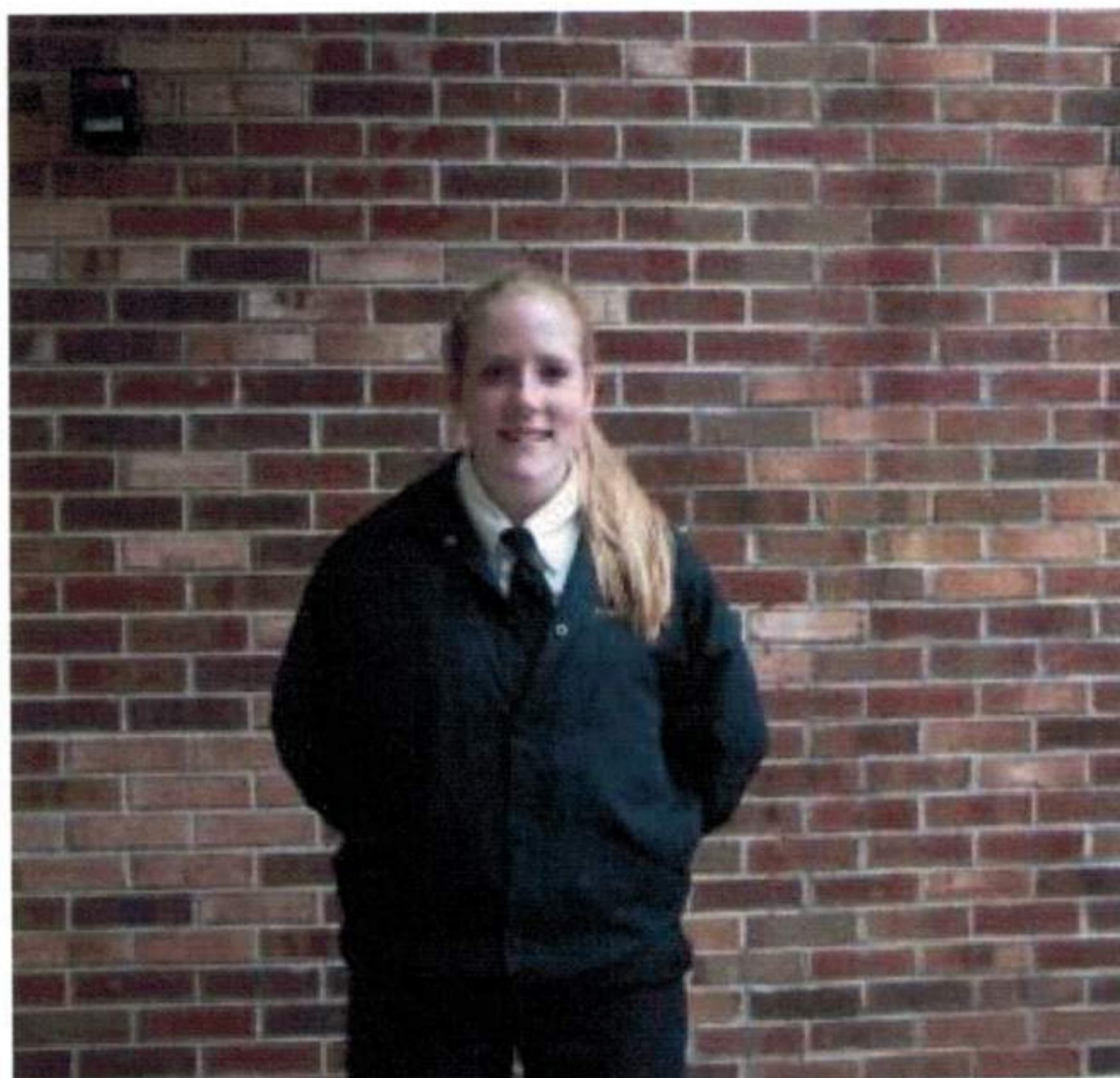
Gillett was thrilled to be acknowledged for her hard work.

"It's an honor to be recognized and supported by the Troy City Police. I truly love teaching the students and inspiring them to become police officers, or enter into the field of Criminal Justice. The officers at Troy make my job easy by being the role models and heroes that I teach about," she said.

Prior to teaching at Questar III, Gillett was a Corporal for the Georgetown Police Department in South Carolina and then returned to upstate New York to work for the Department of Corrections in a teaching capacity.

Student seeks criminal justice career

Mar 21, 2014 | [Career & Technical Education](#), [Questar III Board](#), [Rensselaer Educational Center](#) |



Questar III Criminal Justice Program student Bxxxxxx Sxxxxxxxxxx working security at the Rensselaer Educational Center Open House.

Raised in a family full of criminal justice/law enforcement people, it's no wonder why New Lebanon High School senior Bxxxxxx Sxxxxxxxxxx is working toward a career in criminal justice.

Bxxxxxx enrolled in Questar III's Criminal Justice program for her junior year. Now in her second year of the program, Bxxxxxx spends each morning of the school day at the Rensselaer Education Center in Troy learning the skills and knowledge for a future in criminal justice. Among the topics she and her peers learn about are law enforcement, forensics, courts and law, corrections and private security. With field trips and meetings with professionals in the field an integral part of the program, Bxxxxxx said a class trip to the Rensselaer County Jail and a Mock Trial were some of her most enjoyable learning experiences.

"Although courts and law was not my personal favorite or my strong suit, the Mock Trial was probably one of the best experiences I've ever had," she said. "Even though I was nervous for my testimony, not only was it helpful in ways of public speaking, but it also just brought the reality of the court room to life."

Bxxxxxx said there is never a day she doesn't enjoy the Criminal Justice program and attributes much of that to her teacher Amy Gillett.

"Mrs. Gillett has been a huge inspiration to me," Bxxxxxx said. "She really wants me to get far and always pushes me to go harder, to push my limits. She puts things into the reality view of the job versus what the text book says."

Bxxxxxx hard work has earned her several certificates and awards from Questar III. She was named Student of the Month in Dec. 2012, received Honor Roll, Perfect Attendance and CPR/First Aid Certificates and completed the NYS 8-Hour and 16-Hour Security Guard Licenses. She also earned FEMA Certificates in Diversity Awareness and Introduction to the Incident Command System for Law Enforcement.

Back in her school district in New Lebanon, Bxxxxxx recently presented to the New Lebanon Board of Education where she talked about the value of the program and said “it changed her life.” She exercises her athletic side as a member of the varsity softball team. Bxxxxxx served as a captain on the school’s varsity volleyball team earlier this year.

Outside of school, Bxxxxxx is gaining work experience in the field. Since summer 2013 she has been working with the Troy Police Cadets and said the program has helped her “create more short term and long term goals to work toward.” This spring, Bxxxxxx will start an internship with the Albany Police Department where she will gain experience on the administrative/paperwork end of things. She’s also looking forward to going on some ride-alongs with officers. She fits in all the other things she enjoys doing, such as dancing, horseback riding, art and writing.

Following graduation, Brianna hopes to join the Air National Guard as a boom operator. She said she has become acquainted with the Air National Guard and the specific job she would like to do. Her plans also include furthering her education by attending the University at Albany to study psychology and criminal justice.

Well known attorney visits students

Mar 6, 2013 | [Career & Technical Education](#), [Questar III BOCES](#), [Rensselaer Educational Center](#) |

Criminal Justice students at Questar III’s Rensselaer Educational Center (REC) were visited by the accomplished attorney Michael McDermott



McDermott spoke to the class about his career and answered numerous questions about the criminal justice field and the many cases he has worked on, including his work as a prosecutor on the highly publicized Christopher Porco case.

After his presentation, McDermott helped the Criminal Justice students with their mock trial. He met with both the defense and prosecution to advise them on tactics and specific details of their case.

Criminal Justice teacher, Amy Gillett, was thrilled her students had the opportunity to engage such a high profile attorney in conversation.

“The students are currently in their Courts and Law Unit and working on a Mock Trial project. It was great to have Mr. McDermott in to discuss the complexities and work that goes into a criminal jury trial,” Gillett said. “Mr. McDermott’s feedback and advice for the mock trial greatly boosted their confidence and re-invigorated them.”

Syllabus

Questar III Rensselaer Educational Center

Criminal Justice I

Instructor: Amy Gillett

Contact Information: School Phone (518) 273-2264

Cell Phone (518) 332-2913

Email: agillett@questar.org

Criminal Justice I 12:00 – 2:30 P.M.

Course Description

Criminal Justice I introduces students to the entire Criminal Justice system, with the major units of study being Law Enforcement, Investigations/Forensics, Courts, Corrections and Private Security. Methods used are textbooks, law books, lecture, notes, discussion, video, field trips, speakers, computers/internet and practicals. There are many hands on activities however the course is heavily academic. Students are required to perform at a high level in reading, writing, speaking and listening.

Course Goals and Objectives

- Upon completion of the first year, students will have a thorough, fundamental, knowledge and understanding of the Criminal Justice System
- Upon completion of the first year, students will identify and practice employability (SCANS) skills and career and financial management.
- Upon completion of the first year students will have a basic proficiency in all hands-on practicals
- Upon completion of the first year students will re-evaluate and focus in on specific career interests and goals.

Certifications/Academic Credit

Upon successful completion of the 2-year program students may earn the following:

- New York State 8-Hour Security Guard Pre-assignment Training
- First Aid/CPR/AED Certification
- New York State Mandated Reporter Training
- APCO - Public Safety Telecommunicator I - \$95.00
- FEMA – NIMS IS100LE– Incident Command for Law Enforcement
- FEMA – 4 others in Senior year
- Technical Endorsement on Diploma
- National Technical Honor Society
- Up to 12 College Credits (with participating colleges)
- Academic credit towards high school graduation – 1 credit in Math, Science, English 12 and Participation in Government.

Course Materials

Google Chromebook

Class Texts

- "Introduction to Criminal Justice" 8th Edition, Robert M. Bohm
- New York State Penal Code & Procedural Law
- Police Magazine, Evidence Technology Magazine, Corrections Today Magazine, Security Newsletter
- Handouts
- Criminal Justice Library of Non-Fiction

Supplies & Equipment

- Portfolio
- Field notebook, black pen
- Flashlights, traffic vests, uniform
- Patrol Car, radios, gun belts, holsters, red guns, handcuffs, fingerprint powder, brushes, lifts, cards, ink, various forensic supplies
- Videos, training, documentary and fiction
- Computers, software, printers, internet, digital camera, video recorder

Sequence of Topics to be Covered

Quarter 1

Chapter 1 - Crime and Justice in the United States

Chapter 2 – Crime and its Consequences

- Orientation & Leadership
- Criminal Justice Careers and Selection Process
- Police Reports and Paperwork
- Community Public Relations
- Introduction to Law
- Police Concepts and Skills
- Use of Force Continuum
- Field Interview, Patdown, Arrest, Handcuffing Tactics
- Traffic Stops
- Communication Skills; Radio Procedures
- Current and Critical Issues
- Health Issues

Quarter 2

Chapter 6 – Policing: Roles, Styles, and Functions

Chapter 4 – The Rule of Law Chapter

- Crime Scene Procedures - Personnel and equipment; Sketching/Diagramming Crime Scene; Photography; Evidence collection; Bagging and Tagging; Chain of Custody and related paperwork;
- Forensics - Death Investigation; Dusting, lifting and identifying latent impressions; Blood Spatter Analysis; Ballistics; Anthropology; Foot and Tire Impressions; Toolmarks; Questioned Documents; Computer Forensics

- Investigation Techniques
- Rolling Fingerprint Cards

Quarter 3

Chapter 8 – The Administration of Justice

Chapter 9 – Sentencing, Appeals, and the Death Penalty

- Criminal Courts - General
- Federal Courts - General
- Sentencing
- Juvenile Law
- Mock Trial

Quarter 4

Chapter 10 – Institutional Corrections

DCJS - 8-Hour Security Guard Training

- Concepts & History of Corrections
- Jails
- Prisons
- Community Based Corrections
- The Death Penalty
- Private Security & Loss Control

Student Responsibilities

- Come to class prepared every day (appropriate clothing, Ipad, pen and any other material that is required).
- Maintain cleanliness of the body, mind and classroom.
- Come to class with a good attitude and ready to learn.
- Participate in all class activities.
- Make up any work that is missed.
- Take care of classroom materials and equipment.
- Treat all students and teachers with respect.

Major Projects and Practical Exams

- Terry Stop, Interview and Officer Safety
- Proper Arrest and Handcuffing
- Traffic Stop
- Field Sobriety
- Felony Traffic Stop
- Rolling Fingerprints
- Crime Scene Diagramming
- Crime Scene Processing/Evidence Collection
- Dusting & Lifting Fingerprints
- Mock Trial

Grading Methods and Scales

- Daily Grade (Attendance, Attitude/Effort, Preparation, Practical and Projects) – 25 %
- Weekly Reflection Journal – 10%
- Weekly Homework – 20%
- Weekly Vocabulary Quizzes – 15%
- Quarterly Exams – 30%

Essential Policy Information

- 1 absence is worth 2 ½ hours of work. As such, makeup work will be required for All absences (including excused). A zero will be recorded for the Daily Grade until the makeup work is completed. The grade earned on the makeup work will replace the zero.
- 10 points will be deducted for each day an assignment is late. Any assignment over 3 days late will not be accepted and will result in a zero.
- Extra credit is always available, for all students. There are a vast number of extra assignments or duties (worth varying amounts of credit) that students may complete. Any student wishing to earn extra credit should see Mrs. Gillett.
- There is zero tolerance for cheating and plagiarism. Such behavior results in an immediate zero

Syllabus

Questar III Rensselaer Educational Center

Criminal Justice II

Instructor: Amy Gillett - Contact Information: School Phone (518) 273-2264

Cell Phone (518) 332-2913 email - agillett@questar.org

Criminal Justice II 8:30 – 11:00 A.M.

Course Description

Criminal Justice II reviews and builds upon the concepts and skills learned in Criminal Justice I. The course deals with more complex and intricate issues than explored in the first year. Methods used are textbooks, law books, lecture, notes, discussion, video, field trips, speakers, computers/internet and practicals. There are many hands on activities however the course is heavily academic. Students are required to perform at a high level in reading, writing, speaking and listening. Students in Criminal Justice II are also required to think on a more abstract and esoteric level. Major focus is on the student's Professional Portfolio, State and National Certifications, preparing for the National Occupational Technical Assessment, Senior Internships and plans for post graduation.

Course Goals and Objectives

- Upon completion of the 2nd year, students will have an advanced and comprehensive understanding of the Criminal Justice System, its related careers and critical issues.
- Upon completion of the 2nd year, students will possess employability skills specific to Criminal Justice as well general skills applicable to all areas of work.
- Upon completion of the 2nd year students will have decided upon a career path and finalized plans for employment or higher education post graduation.
- Upon completion of the 2nd year students will have completed a two-week internship at a criminal justice agency of their choosing.
- Upon completion of the 2nd year students will have a Senior Project consisting of a 30 slide PowerPoint research presentation on an infamous criminal of their choosing.
- Upon completion of the 2nd year, students will have taken and passed the National Occupational Competency Exam in Criminal Justice.
- Upon completion of the 2nd year students will have earned the following:

Certifications/Academic Credit

Upon successful completion of the 2-year program students may earn the following:

- New York State 8-Hour Security Guard Pre-assignment Training
- First Aid/CPR/AED Certification
- Stop the Bleed Training
- New York State Mandated Reporter Training
- APCO - Public Safety Telecommunicator
- FEMA – NIMS IS100LEB– Incident Command for Law Enforcement

- FEMA – 4 others in Senior year
- Bloodborne Pathogens Training/Certificate
- Right-to-Know/Hazard Communications Training/Certificate
- Technical Endorsement on Diploma
- National Technical Honor Society
- Up to 12 College Credits (with participating colleges)
- Academic credit towards high school graduation – 4 Criminal Justice Credits, English 12 and Participation in Government.

Course Materials

Chromebook

Class Texts

- “Introduction to Criminal Justice” 8th Edition, Robert M. Bohm
- New York State Penal Code & Procedural Law
- Police Magazine, Evidence Technology Magazine, Corrections Today Magazine, Security Newsletter
- Handouts
- Criminal Justice Library of Non-Fiction

Supplies & Equipment

- Portfolio, 5 subject notebook, 3 “ 3-ring binder, field notebook, black pen
- Flashlights, traffic vests, uniform
- Patrol Car, radios, gun belts, holsters, red guns, handcuffs, fingerprint powder, brushes, lifts, cards, ink, various forensic supplies
- Videos, training, documentary and fiction
- Computers, software, printers, internet, digital camera, video camera

Sequence of Topics to be covered

Quarter 1

Chapter 5 – History and Structure of American Law Enforcement

Chapter 7 – Policing America: Issues and Ethics

- Orientation & Leadership
- Career Planning
- Criminal Law and Procedures
- Police Concepts and Skills
- Use of Force Continuum
- Communication Skills
- Understanding and Working with Special Populations
- Health Issues
- Professional Portfolio -
 - Resumes
 - Cover Letters
 - Applications
 - References

Quarter 2

Chapter 3 – Explaining Crime

Chapter 11 – Prison Life, Inmate Rights, Release and Recidivism

- Crime Scene Procedures
- Forensics
- Investigation Tools & Techniques
- Psychology and Profiling
- Organized Crime
- Public Safety Telecommunicator

Quarter 3

Chapter 12 – Community Corrections

Chapter 13 – Juvenile Justice

- Public Safety Telecommunicator
- Federal, Criminal and Civil Courts
- Juvenile Justice System
- Personal & Professional Development
- Financial Literacy

Quarter 4

Chapter 14 – The Future of Criminal Justice in the United States

New York State 8 Hour Pre-assignment Security Guard Training Curriculum

- 2 Week Internship
- Private Security Guard Certification
- NOCTI review & Exam
- Resume completions
- Applications to colleges/employment

Student Responsibilities

- Come to class prepared every day (appropriate clothing, Chromebook, pen and any other material that is required).
- Maintain cleanliness of the body, mind and classroom.
- Come to class with a good attitude and ready to learn.
- Participate in all class activities.
- Make up any work that is missed
- Take care of classroom materials and equipment.
- Treat all students and teachers with respect.

Mastery of Practical Exams

- Terry Stop, Interview and Officer Safety
- Proper Arrest and Handcuffing
- Proper Search Technique
- Traffic Stop
- Field Sobriety

- Felony Traffic Stop
- Rolling Fingerprints
- Crime Scene Diagramming
- Crime Scene Processing/Evidence Collection
- Dusting & Lifting Fingerprints
- CPR/First Aid/AED
- Completion of a Senior Project - TBA
- 2 Week Internship

Grading Methods and Scales

- Daily Grade (Attendance, Attitude/Effort, Preparation, Practical and Projects) – 25 %
- Weekly Reflection Journal – 10%
- Weekly Homework – 15%
- Weekly Vocabulary Quizzes – 10%
- FEMA Independent Study– 10%
- Quarterly Exams – 30%

Essential Policy Information

- 1 absence is worth 2 ½ hours of work. As such, makeup work will be required for All absences (including excused). A zero will be recorded for the Daily Grade until the makeup work is completed. The grade earned on the makeup work will replace the zero.
- 10 points will be deducted for each day an assignment is late. Any assignment over 3 days late will not be accepted and will result in a zero.
- Extra credit is always available, for all students. There are a vast number of extra assignments or duties (worth varying amounts of credit) that students may complete. Any student wishing to earn extra credit should see Mrs. Gillett.
- There is zero tolerance for cheating and plagiarism. Such behavior results in an immediate zero