

Advance CTE Business Meeting

MINUTES

Monday, April 8, 2019

Omni Shoreham, Washington, DC

Welcome: Howard welcomed the members to the Advance CTE Business Meeting and called the meeting to order.

Review and Approval of Minutes: Mack reviewed the October 23, 2018 Business Meeting minutes.

MOTION: To approve the October 23, 2018 Business Meeting minutes, as presented.
Johnson; Duckworth
MOTION APPROVED.

Advance CTE and The Center to Advance CTE Financial Reports: Mack presented the financial reports for approval. Mack opened the floor to questions; there were no questions.

Mack stated that 106 percent of budgeted income is on target with projections, and membership is at 100 percent with a total of 600 people. Additional revenue was brought in from regional meetings with states bringing more than five team members. Expenses are on target at 63 percent.

The Center to Advance CTE Financials revealed that 148 percent of budgeted income was reached, due to very successful fundraising efforts and the organization's positioning as the national leader on CTE. Expenses are on target and assets are listed.

MOTION: To approve the FY19 Advance CTE and The Center to Advance CTE financial reports, as presented.
Sick; Perea
MOTION ADOPTED.

Board Update: Howard presented the Board update. She shared Advance CTE has made progress on priorities of federal legislation and provided technical assistance to the field. To further impact state policy, Advance CTE has created customizable tools and resources to help activate local champions. She celebrated the strong development in fundraising efforts seeing an uptick in people coming to the organization asking what they can do to help. Howard said that there have been a wide array of Perkins implementation supports and there will be a second round of Perkins implementation meetings.

Howard also shared that the Board approved the organization's recommendation to discontinue the administration of brand approval for use of the CTE: Learning that Works campaign logos. Advance CTE will no longer approve or disapprove states from using the brand. This change will free up the staff time that was dedicated to this administrative process. Howard continued by highlighting that the board brainstormed ways to increase states engagement in the Double the

Investment Campaign. The organization is also looking ahead to the 100-year anniversary in 2020 and brainstormed ideas on getting the event planning underway.

FY20 Elections: Kotamraju presented the election information. He also shared that that the Board will hold a virtual election for the new State Associate Membership Representative in the spring, with the term to begin on July 1, 2019.

Howard stated that as is the tradition, the committee recommended that the Executive Committee move “up” one position,

**MOTION: To approve the proposed slate of FY20 Advance CTE and The Center to Advance CTE officers as presented: Mack as Vice President, Heath as President and Howard as Past President.
Kotamraju; Childers
MOTION ADOPTED**

Secretary-Treasurer Election: Kotamraju shared the committee’s slate of candidates for the Secretary/Treasurer position. A call for nominations was sent out to all State CTE Directors in early 2019, which included the nominations criteria and form. With one nomination submitted to the Nomination Committee, the committee reviewed the criteria for nomination and discussed the candidate. It was unanimously agreed upon to move the candidate forward for the spring election. After confirming the candidate met the criteria for service and their agreement to the nomination, Kotamraju shared the candidate for Secretary/Treasurer was Heather Justice and read her statement. Howard opened the floor for any additional nominations. With no additional nominations called for, Johnson called for motion to close the state of candidates for Secretary/Treasurer and to move to directly elect Justice.

**MOTION: To approve the proposed slate of FY20 Advance CTE and The Center to Advance CTE candidate for Secretary/Treasurer as presented: Heather Justice of Texas and to directly elect Heather Justice Secretary-Treasurer.
Johnson; Wrenn
MOTION ADOPTED.**

At-Large State CTE Director Election: Kotamraju shared the committee’s slate of candidates for the At-Large State CTE Director position. A call for nominations was sent out to all State CTE Directors in early 2019, which included the nominations criteria and form. With multiple nominations submitted to the Nomination Committee, the committee reviewed the criteria for nominations and discussed the candidates. It was unanimously agreed upon to move the candidates forward for the spring election. Candidates were given an opportunity to submit comments to be shared with the membership. Those were distributed to the State Directors in advance and were included in the business meeting packet.

The first candidate, Katie Graham of Nebraska was called to the podium to make a few remarks about the various types of roles she has served in related to CTE. She noted that she advocates for CTE every day and that this is an opportunity to be bold and impact and entire generation of

learners. She closed by saying that she would love to share her passion in a more formal way by being elected to serve on the board.

Kotamraju invited the next candidate, Emily Passias of Ohio, up to the stage to give her remarks. She stated that she has experienced support from her fellow State CTE Directors and the Advance CTE staff. She views this position as an opportunity to give back to this community. Passias also shared that she wants to be supportive to states as they push to have more higher-quality programs and better align CTE.

Finally, Elaine Perea of New Mexico was called up to make her remarks. Perea talked briefly about her professional background and how much she has learned over last four years working in CTE. She noted that Advance CTE has provided so much support especially when she was a new State director. She's excited for the work ahead with implementing Perkins V.

Howard thanked all candidates that offered remarks and asked for nominations from the floor. With no additional nominations called for, she asked for ballots to be distributed for a written vote.

Regional Elections: While the votes were being counted, Kotamraju called Jay Ramsey of Vermont, the candidate for Region A Representative, to the podium to give his remarks. He stated that he has been a State CTE Director for four years and hopes to pass along what he's learned to new directors in the region. Howard asked for any other nominations on floor. There were no additional nominations and Howard directed Region A State Directors to vote.

Kotamraju called Jeralyn Jargo of Minnesota, the candidate for Region C Representative, to the podium to give her remarks. Jargo shared that her experience being on the Advance CTE Board of Directors has been the best professional development opportunity she has had. Howard asked for any other nominations on floor. There were no additional nominations and Howard directed Region C State Directors to vote. Kotamraju stated that the election is his last duty on the board and thanked all the nominees.

Upcoming Perkins V Supports: Andrea gave an overview of the Advance CTE Perkins V implementation initiative. She stated the supports began in February of 2019 and will continue through to August of 2020. The goal is to help states develop bold, progressive Perkins V state plans that focus on quality and access and equity for every learner. The support tiers mentioned were Shared Solutions Working Groups, technical assistance and 50-state supports, including another round of implementation meetings, a peer review process and tools and resources.

Election Results: Howard announced the election results as the following Region A, Jay Ramsey of Vermont was elected. For Region C, Howard announced Jeralyn Jargo of Minnesota was elected. Howard concluded that Katie Graham of Nebraska was elected for At-Large State CTE Director.

Howard asked for additional comments from the floor. With none, Howard adjourned the Business Meeting at 5:01 p.m.